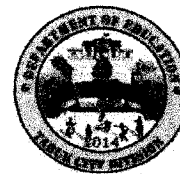
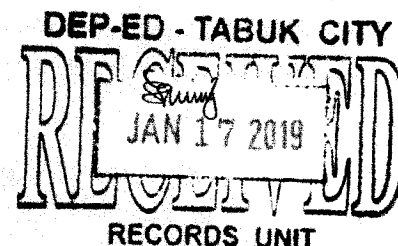




Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF TABUK CITY
 City Hall Compound, Dagupan, Tabuk City



Division Memorandum
 No. 14 s. 2019



TO : CID Chief; SGOD Chief;
 Public Schools District Supervisors;
 Identified Participants;
 All Others Concerned

FROM : **BENEDICTA B. GAMATERO**
 OIC-Schools Division Superintendent

DATE : January 17, 2019

SUBJECT : **PARTICIPANTS TO THE SCHOOL HEADS DEVELOPMENT PROGRAM:
 FOUNDATION COURSE (BATCH 3)**

- With reference to Regional Memorandum No. 434 s. 2018, on the conduct of the School Heads Development Program: Foundation Course Batch 3, the Department of Education Cordillera Administrative Region through Human Resource Development Division(HRDD), shall conduct the rollout of the School Heads Development Program(SHDP): Foundational Course on the following schedules:

| Module | Date | Venue |
|----------|-----------------------------|-------|
| Module 1 | January 22-28, 2019 | TBA |
| Module 2 | February 11-17, 2019 | TBA |
| Module 3 | February 25 – March 3, 2019 | TBA |

- Venue for module 1 is at Rajah Soliman Hotel and Restaurant, Bokawkan Road, Baguio City.
- The SHDP is intended to improve the capacity of the school heads to manage their schools as well as prepare aspirants to handle the responsibilities of a school head.
- The participants are as follows:

| | NAME | POSITION | SCHOOL |
|---|-----------------------|--------------|-------------------------------------|
| 1 | Dolores Ganotice | Principal II | Cataw ES/Luyukan PS/New Balbalan PS |
| 2 | Mildred S. Cabay | Principal IV | Tabuk City National High School |
| 3 | Gener Abad | TIC | Paligatto Elementary School |
| 4 | Ellaine Jane Capinpin | TIC | Bullaguian Elementary School |
| 5 | Emerenciana Gamongan | TIC | Guilayon Elementary School |
| 6 | Delia Dinanas | TIC | Bulo West Elementary School |

- All identified participants are requested to proceed to the training venue on Day 0 or before the start of the training proper. Module 1 Day 0 is on January 21, 2019. They are also requested to bring their own laptops, pocket wifi, curriculum guide during module 1, ESIP/AIP, SBM Assessment tool and other important documents related to the training.