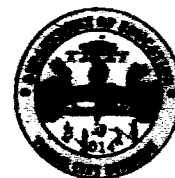
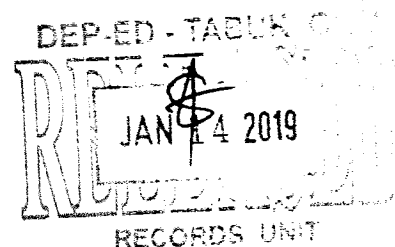





Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF TABUK CITY
City Hall Compound, Dagupan, Tabuk City



DIVISION MEMORANDUM
No. 07 s. 2019



TO: Public Schools District Supervisors
Public Elementary and Secondary School Heads;
School DRRM Coordinators
All others concerned

FROM: 
BENEDICTA B. GAMATERO
OIC-Schools Division Superintendent

SUBJECT: Disaster Risk Reduction and Management Midyear Evaluation and Planning

DATE: January 11, 2019

1. This is to inform all concerned regarding the conduct of Midyear Evaluation and Planning for School DRRM Coordinators on **January 19, 2019** at **Kingsquare Davidson Hotel, Bulanao, Tabuk City.**
2. The objectives of the said activity are:
 - a. To evaluate 1st semester accomplishment report.
 - b. To plan for next activities
 - c. To provide Technical Assistance to the School DRRM Coordinators.
3. Participants must bring with them their Approved School DRRM Plan and Accomplishment Report using the attached template.
4. Registration will start at 7:30AM and opening program will start at 8:30AM. Participants to the said activity are the School DRRM Coordinators.
5. All listed participants are requested to attend the said seminar. Meals & snacks shall be charged against DRRM Fund while transportation expenses and other incidental expenses of the participants shall be charged against local funds.
6. Service Credits/Compensatory time off shall be given to the participants and training team.
7. All schools are expected to submit their Catch-up Plan on or before January 31 as their output in the said activity.
8. Wide and immediate dissemination of this memorandum is highly enjoined.