



Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF TABUK CITY
City Hall Compound, Dagupan, Tabuk City



Division Memorandum
No. 50 s. 2019

TO: PSDS
Public and Private SHS Implementers
All other concerned

FROM: **BENEDICTA B. GAMATERO**
OIC Schools Division Superintendent

SUBJECT: **2019 JOB FAIR**

Date: March 13, 2019



1. The Department of Education - Schools Division of Tabuk City announces the conduct of SHS Job Fair on March 28, 2019 at Tabuk City National High School open gymnasium. Registration starts at 7:30 and the program proper start at 8:30 AM
2. This activity aims to provide graduating students the opportunities and guidance to those who opted to go for employment and venture in entrepreneurship.
3. Schools are expected to prepare their students by orienting them on what to do, say and bring during the Job Fair.
4. Schools (Public and Private) shall update the Division office on the number of students who will be participating in this activity on or before March 25, 2019 thru the Senior High School Focal Person.
5. All expenses incurred like meals, snacks and materials to be used shall be charged against Division MOOE while transportation expenses and other incidental expenses of participants shall be charged against school or other local funds subject to the usual accounting rules and regulations.
6. Immediate and wide dissemination of this memorandum is enjoined.