



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**DIVISION OF TABUK CITY**  
City Hall Compound, Dagupan, Tabuk City



DIVISION MEMORANDUM  
No. 60 s. 2019

To : All OSDS, CID, SGOD Personnel  
Public Elementary & Secondary School Heads  
and All Concerned

From : **BENEDICTA B. GAMATERO**  
OIC-Schools Division Superintendent

Subject : SUBMISSION OF 2019 TECHNICAL ASSISTANCE PLAN

Date : April 1, 2019

1. This is to remind the submission of the of List of Issues/ Concerns/ Hindering Factors and Technical Assistance Plan for 2019 of the schools to be consolidated at the District Offices and to be submitted to the Division Office for consolidation on or before April 16, 2019.
2. Unit heads and Division chiefs should likewise submit their 2019 TA Plans
3. All concern should follow the template below:

ISSUES/CONCERNS/HINDERING FACTORS	CATEGORIES/AREAS OF INDICATORS	TA INTERVENTION/POSSIBLE SOLUTIONS	TA PROVIDER	TIMELINE
Ex: Low submission of developed localized LMs from the secondary schools- Grade 8 onwards especially from the SHS	Learning Resources	Conduct Training Need Assessment of teachers on LMs development in the identified subject areas and intensify monitoring, coaching and mentoring	EPS- LRMDs, EPSs of the different subject areas, PSDSs	April-June

4. For information and compliance is desired.