



Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
SCHOOLS DIVISION OF TABUK CITY
City Hall Compound, Dagupan Centro, Tabuk City



DIVISION MEMORANDUM
No. 112 s. 2019

TO : Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisor
School Heads, Elementary and Secondary
Division Personnel
All Others

FROM : **BENEDICTA B. GAMATERO**
OIC- Schools Division Superintendent

SUBJECT : **2019 SEARCH FOR BRIGADA ESKWELA BEST IMPLEMENTING SCHOOLS**

DATE : July 2, 2019

1. The Schools Division of Tabuk City will conduct the Search for 2019 Brigada Eskwela Best Implementing Schools.
2. The Search for the Brigada Eskwela Best Implementing Schools shall be conducted on the following categories based on DepEd Memo No. 36, s. 2019.

CATEGORY	ELEMENTARY (No. of Teachers)	SECONDARY (No. of Teachers)
SMALL	9 and below	15 and below
MEDIUM	10 to 29	16 – 30
LARGE	30 –50	31 – 50
MEGA	51 and above	51 and above

3. All entries and related documents including the SIP and AIP for SY 2019-2020 should be presented and copies be given to the assigned evaluators.
4. The pool of evaluators shall come from the DO Personnel to be chaired by the Senior Education Program Specialist of the Social Mobilization Unit of School Governance and Operations Division. The identified pool of evaluators shall take

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charge of the screening of documents and shall do the on-site validation of the Top Five (5) Division Winners in all categories on the scheduled dates.

5. First placers shall be automatically the division entries in the Regional Search for Brigada Eskwela Best Implementing Schools.
6. To implement effectively the selection process, a set of criteria with its corresponding Rubrics, schedule of activities and judges are found in enclosure nos. 1, 2 & 3 respectively.
7. Immediate and wide dissemination of the Memorandum is desired.

GILDA R. CAMALERO
 Chief, Schools Division Office

DATE: July 2, 2018

SUBJECT: 2018 SEARCH FOR BRIGADA ESKWELA BEST IMPLEMENTING SCHOOLS

1. The Schools Division Office of Tabuk City will conduct the search for 2018 Brigada Eskwela Best Implementing Schools.
2. The search for the Brigada Eskwela Best Implementing Schools shall be conducted on the following categories based on DepEd Memo No. 261 s. 2018:

CATEGORY	ELEMENTARY (No. of Teachers)	SECONDARY (No. of Teachers)
SMALL	3 and below	12 and below
MEDIUM	10 to 29	16 - 30
LARGE	30 - 50	31 - 50
XLGE	51 and above	51 and above

3. All entries and related documents including the SIP and AIP for SY 2018-2019 should be printed and copied to the assigned evaluators.
4. The pool of evaluators shall come from the OO personnel to be drawn by the Senior Education Program Specialist of the Social Mobilization Unit of the Schools Division Office. The identified pool of evaluators shall be

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BE SEARCH MONITORING TOOL

School: _____

Division: _____

School Address: _____

Total Enrolment: _____

Total Number of Teachers: _____

Please Check:

ELEMENTARY	CATEGORY:	Small School
SECONDARY		Medium School
INTEGRATED		Large School
TECH/VOC		Mega School

School Head: _____

School Brigada Eskwela Coordinator: _____

PTCA President: _____

A. SCOPE OF WORK COMPLETED (30%)

6 – If all the items in the left column within the school underwent repair, rehabilitation, repainting and replacement OF WORKS BY VOLUNTEERS and properly maintained by the school personnel

5 – if only up to 80%

4 - if only up to 60%

3 - if only up to 40%

2 - if only up to 20%

1 - if only up to 10%

0 – no work was done at all

Repair/Replacement and Maintenance	6	5	4	3	2	1	0	Total
Roofs/gutter/downspout								
Ceilings								

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Walls								
Windows/Window jams								
Doors/Door Jams								
Desk/Chairs/Cabinets								
Blackboards/Whiteboards								
Flooring/Hallway								
Electrical Installation and Fixtures								
Water system and fixtures								
ICT Equipment/Facilities								
Ground Improvement/Landscaping								
School Fence								
Others								

Note: Scope of works is based on school brigada eskwela plan and physical facilities repair and maintenance works, new improvements and beautification, landscaping and installation of learners kiosk.

Total / 84 multiplied by 35%

B. DIVERSE VOLUNTEER PARTICIPATION (25%)

Please rate by marking the appropriate column.

15 – If parent volunteers are more than the total enrolment

12 – if only up to 76%-100%

9 - if only up to 51%-75%

6 - if only up to 26%-50%

3 - if only up to 25%

0 – No parent volunteer

VOLUNTEER SERVICES/TEAMWORK							
	15	12	9	6	3	0	Total
1. Parents participation (15%)							

2 – 5 or more volunteers

1 – 4 and below volunteers

0 – No volunteer

2. OTHER VOLUNTEERS (10%)	2	1	0	Total
2.1 NGAs and other government organization & public corporations				
2.2 LGUs (Brgy/Mun/Prov)				
2.3 Community Involvement including NGOs & Professional Associations				
2.4 Private Sector Involvement including Corporate Foundations and Private Schools				
2.5 Pupil/Student Organization (SSG/SPG) & Alumni Assoc				

Sub- Total: A + B	
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C. GENERATED RESOURCES (15%)

Elementary

Small School (9 teachers and below)	Medium School (10-29 teachers)	Large School (30-50 teachers)	Mega School (51 teachers and above)	Equivalent Rating
100,000 & above	300, 000 & above	500, 000 & above	1, 000, 000 & above	15%
72, 000 – 99,999	200,000 – 299, 999	400, 000 – 499, 999	800, 000 – 999, 999	13%
54, 000 – 71, 999	100, 000 – 199,999	300, 000 – 399, 999	600, 000 – 799, 999	11%
36,000 – 53, 999	50, 000 -99, 999	200, 000 – 299, 999	400, 000 – 599, 999	9%
18, 000 – 35, 999	20, 000 – 49, 999	100, 000 – 199, 999	200, 000 – 399, 999	7%
0 – 17, 999	0 – 19,999	0 – 99, 999	0 – 199, 999	5%

Secondary

Small School (15 teachers and below) (Php)	Medium School (16-30 teachers) (Php)	Large School (31-50 teachers) (Php)	Mega School (51 and above) (Php)	Equivalent Rating
100,000 and above	300,000 and above	500,000 and above	1,000,000 - above	15%
72,000 - 99,999	200,000 -299,999	400,000 - 499,999	800,000 - 999,999	13%
54,000 - 71,999	100,000 - 199,999	300,000 - 399,999	600,000 - 799,999	11%
36,000 - 53,999	50,000 -99,000	200,000 - 299,999	400,000 - 599,999	9%
18,000 - 35,999	20,000 - 49,999	100,000 - 199,999	200,000 - 399,999	7%
0 - 17,999	0 - 19,999	0 - 99,999	0 - 199,999	5%

(MOA, Deed of Donation and other related documents should be presented during validation)

D. ALIGNMENT TO BRIGADA ESKWELA THEME (15%)

Safe Learning Facilities, School Disaster & DRR in Education	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	total

E. CREATIVITY AND INNOVATION (10%)

Pls. rate by marking the appropriate column. 0 is the lowest and 10 is the highest. Rating is based on the presence of value added projects.

	0	1	2	3	4	5	6	7	8	9	10	Total

F. INCREMENT OF RESOURCES AND VOLUNTEERS (5%)

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Pls. rate by marking the appropriate column. 0 is the lowest and 10 is the highest. Rating is based on the percentage of the increase of the current performance compared to previous BE accomplishments.

	0	1	2	3	4	5	6	7	8	9	10	Total
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GRAND TOTAL

Rated by:

Name

Date

Designation

Small project (10-25 teachers)	Medium project (26-50 teachers)	Large project (51-100 teachers)	Large project (101-200 teachers)	Large project (201-500 teachers)
100,000 and above	500,000 and above	1,000,000 and above	2,000,000 and above	5,000,000 and above
75,000 - 99,999	300,000 - 499,999	600,000 - 999,999	1,000,000 - 1,999,999	3,000,000 - 4,999,999
50,000 - 74,999	200,000 - 299,999	400,000 - 599,999	700,000 - 999,999	2,000,000 - 2,999,999
25,000 - 49,999	100,000 - 199,999	200,000 - 399,999	400,000 - 699,999	1,000,000 - 1,999,999
10,000 - 24,999	50,000 - 99,999	100,000 - 199,999	200,000 - 399,999	500,000 - 999,999
0 - 9,999	0 - 49,999	0 - 99,999	0 - 199,999	0 - 499,999

II. RATING BY THE RATED PARTY (RATED PARTY)

Small project (10-25 teachers)	Medium project (26-50 teachers)	Large project (51-100 teachers)	Large project (101-200 teachers)	Large project (201-500 teachers)
100,000 and above	500,000 and above	1,000,000 and above	2,000,000 and above	5,000,000 and above
75,000 - 99,999	300,000 - 499,999	600,000 - 999,999	1,000,000 - 1,999,999	3,000,000 - 4,999,999
50,000 - 74,999	200,000 - 299,999	400,000 - 599,999	700,000 - 999,999	2,000,000 - 2,999,999
25,000 - 49,999	100,000 - 199,999	200,000 - 399,999	400,000 - 699,999	1,000,000 - 1,999,999
10,000 - 24,999	50,000 - 99,999	100,000 - 199,999	200,000 - 399,999	500,000 - 999,999
0 - 9,999	0 - 49,999	0 - 99,999	0 - 199,999	0 - 499,999



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SCHEDULE OF ACTIVITIES

DATE	ACTIVITIES
JUNE 28, 2019	Submission of School Entries to the Division Search for the Brigada Eskwela Best Implementing Schools
July 1 – 5, 2019	Division Selection, Deliberation and Validation of Documents for all entries
July 8 – 10, 2019	Division On-site Validation for top 5 small, medium, large and mega schools for elementary and secondary levels
July 11 - 12, 2019	Technical Assistance to 1 st placers both elementary & secondary levels
July 15 - 16, 2019	Submission of documents to the division office of all division entries for improvement
July 18, 2019	Submission of Division Entries to the Regional Office.

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