



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF TABUK CITY**  
City Hall Compound, Dagupan, Tabuk City



DIVISION MEMORANDUM

No. 120 s. 2019



TO : Chief Education Supervisors  
All Public Schools District Supervisors  
All Public and Private Elementary and Secondary  
School Heads  
All Others Concerned

FROM : BENEDICTA B. GAMATERO  
OIC Schools Division Superintendent

DATE : July 12, 2019

SUBJECT : 2019 SEARCH FOR THE TOP PERFORMING SCHOOLS AND  
EMPLOYEES IN THE DIVISION OF TABUK CITY

1. Please be advised that the Division PRAISE Committee is accepting entries to the 2019 Search for the Best Schools, School Heads, Supervisors, Teachers and Non-teaching Employees in the Division of Tabuk City.
2. The objectives of the search are the following:
  - a. Recognize and reward outstanding achievements in the delivery of basic education;
  - b. Encourage innovative and sustainable practices in education; and
  - c. Promote quality performance and commitment to public service.
3. Everyone is encouraged to participate and submit the best entry in each of the categories with complete supporting documents. Only the best entry (ranked 1) in the District Level Search shall be submitted for the Division Search. Deadline of submission of entries (1 set - original copies) for the Division Search is on or before **August 28, 2019** (Wednesday).
4. The different categories are as follows:
  - a. Best Performing School
    - i. Elementary level – one public, one private
    - ii. Secondary level – one public, one private
  - b. Best Performing Teacher
    - i. Elementary level – one public, one private
    - ii. Secondary level – one public, one private



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- c. Best Performing School Head
    - i. Elementary level – one public, one private
    - ii. Secondary level – one public, one private
  - d. Best Performing Non-Teaching
    - 1st level – one public
    - 2<sup>nd</sup> level – one public
  - e. Best Performing Supervisor
5. The criteria laid out under Regional Memorandum 276, s.2018, shall be used for the Assessment for the Division Search.
  6. Supporting documents for the Best Performing Teacher, School Head and School is SY 2018-2019 while the Best Performing Supervisor, and Non-teaching personnel is CY 2018.
  7. Immediate dissemination of this memorandum is desired.

Sgod/hrtd/jbreyes