





Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF TABUK CITY**  
City Hall Compound, Dagupan Centro, Tabuk City



**DIVISION MEMORANDUM**

No. 136 s. 2019

**TO :** Public Schools Division Supervisors  
School Heads  
All Others Concerned  
For: 

**FROM :** **BENEDICTA B. GAMATERO**   
OIC- Schools Division Superintendent

**SUBJECT :** CANTEEN MANAGERS/TEACHERS AND PTAs MEETING

**DATE :** August 2, 2019

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1. The School Governance and Operations Division through the Social Mobilization and Networking Unit will conduct a meeting on the different policies and guidelines affecting our school canteen and parent-teachers association in the school level. This is to establish strong partnerships and linkages among education stakeholders.
2. Please find here the participants, schedule, venue and date/time of your district:

Districts	Date and Time	Venue	Participants
NTD 1 NTD 2 STD 1 STD 2 STD 3	August 8, 2019 (Thursday) 8:00 am	KSPED Gym	School Heads, PTA President, Canteen Managers/ Teachers
ETD 1 ETD 2 WTD 1 WTD 2	August 13, 2019 (Tuesday) 8:00 am	KSPED Gym	School Heads, PTA President, Canteen Managers/ Teachers

3. Travelling expenses of PTA presidents shall be chargeable to PTA funds while transportation of school heads and canteen managers shall be charged against local/MOOE funds both subject to its availability and the usual accounting and auditing rules and regulations.
4. Widest dissemination and compliance of the Memorandum is desired.

Sgod/socmob/ambb