



Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF TABUK CITY
City Hall Compound, Dagupan, Tabuk City



DIVISION MEMORANDUM

No. 162 s. 2019

TO: Public Schools District Supervisors
Public Elementary and Secondary School Heads;
School DRRM Coordinators
All others concerned



FROM:  **BENEDICTA B. GAMATERO**
OIC-Schools Division Superintendent

SUBJECT: OCCUPATIONAL FIRST AID AND BASIC LIFE SUPPORT TRAINING FOR ALTERNATE SCHOOL DRRM COORDINATORS

DATE: AUGUST 28, 2019

1. Please be informed of the conduct of Occupational First Aid and Basic Life Support Training for **Alternate School DRRM Coordinators** on **September 2-7, 2019** at **Kingsquare Davidson Hotel**, Bulanao, Tabuk City.
2. The objectives of the training are the following:
 - a. To instill knowledge on basic first aid to Alternate DRRM coordinators.
 - b. To teach skills on basic life support.
 - c. To know what to do in case of emergency in the school.
3. Registration will start at 7:30AM and opening program will start at 8:00AM. Participants to the said activity shall attend on their schedule listed below:

District	Schedule
ETD 1, 2, 3 & NTD 1 2 SDO Personnel	September 2-3, 2019
NTD 2, STD 1, 2 & 3 2 SDO Personnel	September 4-5, 2019
WTD 1 & 2 SDO Personnel	September 6-7, 2019

4. All listed participants are requested to attend the said seminar. Please wear your comfortable clothes considering that activities require to you to kneel, bend and carry (application of the skills).
5. Registration fee shall be charged against DRRM Fund while transportation expenses and other incidental expenses of the participants shall be charged against local funds.
6. Service Credits shall be given to the participants whose schedule falls on a holiday/Saturday.
7. Wide and immediate dissemination of this memorandum is highly enjoined.