



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF TABUK CITY
City Hall Compound, Dagupan, Tabuk City



DIVISION MEMORANDUM

No. *165* s. 2019

TO : Chief Education Supervisor, SGOD
Chief Education Supervisor, CID
All Public Schools District Supervisors
All Public School Heads
All Others Concerned



FROM : **BENEDICTA B. GAMATERO**
OIC- Schools Division Superintendent

DATE : September 2, 2019

SUBJECT : **DIVISION ORIENTATION ON THE IPCRF DATA COLLECTION**

1. With reference to Regional Memorandum No. 257 s. 2019 on the Collection of Teachers' IPCRF Data for Establishment of Baseline on Teachers' Proficiency Level for SY 2018-2019 and 2019-2020, the Division HRTD Unit will hold a Division Orientation at the Davidson Hotel on September 5, 2019 and September 12, 2019.
2. Participants and schedule of attendance are enumerated as follows:

Participants	September 5, 2019 (3:00PM to 5:00PM)	September 12, 2019 (3:00PM to 5:00PM)
ICT Coordinators and School Heads	ETD2, ETD3, NTD2, STD3, WTD1	ETD1, NTD1, STD1, STD2, WTD2

3. Employee numbers of the teachers are needed, thus, all school heads are enjoined to have this information with them.
4. All participants are requested to bring IPCRF of their teachers for the School Year 2018-2019, laptops, clean flash drives, extension wires, and WIFI router, broadband or internet modems.
5. For information and strict compliance.

Sgod/hrdd/jar