



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF TABUK CITY
City Hall Compound, Dagupan, Tabuk City



DIVISION MEMORANDUM

NO. 179 s. 2019

TO : Public School District Supervisors
All School Heads

FROM : *Irene S. Angway*
IRENE S. ANGWAY
OIC, Schools Division Superintendent

SUBJECT : **CONDUCT OF PROFESSIONAL REGULATION COMMISSION (PRC) MOBILE ACTIVITY**

DATE : September 16, 2019

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1. In line with the celebration of the 119th Civil Service Anniversary this September, the City Government of Tabuk through the Public Employment Service Office (PESO) in partnership with the Provincial PESO will facilitate the conduct of the Professional Regulation Commission (PRC) Mobile Activity on September 19 & 20, 2019 at the Provincial Capitol, Bulanao, Tabuk City, Kalinga.
 2. The PRC Mobile activity will provide the following services:
 - a. Application for Licensure Examination
 - b. Initial Registration
 - c. Renewal of PRC License/Card
 - d. Change of name/status
 - e. Authentication
 3. School Heads will help determine who will need the service/s within the school and will strategize so as to allow the concerned individual/s to avail the service/s without sacrificing or suspending classes.
 4. Further, School Heads will submit a report to the office of the SDS on teachers/employees in the school that availed of the services.
 5. Concerned personnel can go on official time only.
 6. For immediate and widest dissemination to all interested.