



Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
SCHOOLS DIVISION OF TABUK CITY
City Hall Compound, Dagupan Centro, Tabuk City



DIVISION MEMORANDUM

No. 90 s. 2019

TO : Public Schools Division Supervisors
Elementary and Secondary School Heads
All Others Concerned

FROM : **BENEDICTA B. GAMATERO**
OIC- Schools Division Superintendent

SUBJECT : 2019 DIVISION OPLAN BALIK ESKWELA (OBE) – PUBLIC ASSISTANCE
COMMAND CENTERS

DATE : May 24, 2019



1. Pursuant to Regional Memorandum no. 150 s. 2019, the Division Oplan Balik Eskwela (OBE) – Public Assistance Command Centers of Tabuk City are hereby reactivated from May 27 to June 11, 2019.
2. The OBE-PACC is composed of the following:

Chairman	VIRGINIA A. BATAN	Assistant Schools Division Superintendent
Co- Chairman	ANA MARIE B. BUCAHAN	Designated Division Information Officer
Members	ALLAN DUMALSIN	Division ICTU
	FEDERICO FLORES	SGOD Representative
	NICASIO SUMARITA	CID Representative

3. For the duration of the OBE, the following shall be used/available for the public:
Hotlines: 09171597346
Email: tabuk.city@deped.gov.ph
FB Accounts: Depedtabuk
4. The OBE-PACC shall serve as information and complaints processing and routing mechanism. It shall perform the following functions based on DM NO. 29 s. 2019:
 - a. Receive, process and respond to simple queries, information requests and complaints from the general public including those forwarded by other DepEd offices;
 - b. Assist in the dissemination and clarification of DepEd policies, programs, projects and processes, particularly those relevant to the opening of classes;
 - c. Correctly identify and coordinate with the concerned DepEd offices or division/units and special program supervisors/coordinators on complex concerns that will require the specific offices' or individual's appropriate action; and
 - d. Monitor, document and submit reports on all issues and concerns received by the OBE-PACC, including action taken.
5. All schools are likewise required to form a School OBE-PACC and shall have the following recommended composition:
Chairperson: Principal/School Head
Co-Chairman: Assistant Principal/ Faculty President
Members: Two or more Teachers
6. Widest dissemination and compliance of the Memorandum is desired.