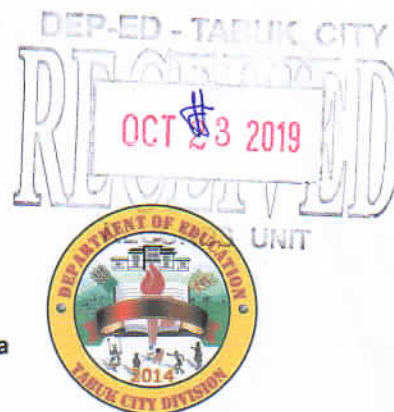




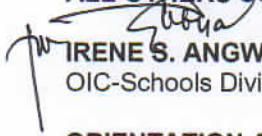
Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**DIVISION OF TABUK CITY**  
City Hall Compound, Dagupan Centro, Tabuk City, Kalinga



**Division Memorandum**

No. 239 s. 2019

TO: OIC-ASDS  
SGOD & CID DIVISIONS  
SECTION HEADS OF OSDS  
ALL OTHERS CONCERNED

FROM:  IRENE S. ANGWAY -O/  
OIC-Schools Division Superintendent

SUBJECT: **ORIENTATION AND WORKSHOP ON PRIME-HRM**

DATE: **October 23, 2019**

1. This is to inform that the Orientation and Workshop on PRIME-HRM will be on October 28, 2019, 8 AM at the Davidson Hotel and Restaurant, Bulanao, Tabuk City, Kalinga.
2. Participants to this activity are required to bring their laptops and extension cords.
3. The following are the participants to attend the said activity.

PARTICIPANTS	Number of Participants
1.SDS	1
2.OIC-ASDS	1
3.CID (Chief, EPS, PSDS, ALS)	23
4.OSDS (Legal Officer, ITO, Administrative and staff, Finaance Personnel)	14
5.SGOD (Chief, PO III)	2
6.Association Presidents	5
6.Secretariat	2
<b>Total</b>	<b>48</b>

4. Immediate and widest dissemination of this Memorandum is desired.