



Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
DIVISION OF TABUK CITY
City Hall Compound, Dagupan, Tabuk City



DIVISION MEMORANDUM

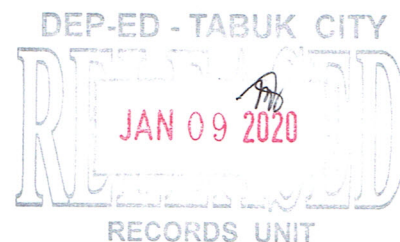
NO: 09 s. 2020

To : CID CHIEF
PUBLIC SCHOOLS DISTRICT SUPERVISORS
ELEMENTARY AND SECONDARY SCHOOL HEADS

From : **IRENE S. ANGWAY**
SCHOOL DIVISION SUPERINTENDENT

Subject : CONDUCT OF THE 2020 DIVISION SEARCH FOR THE MOST SUSTAINED AND FUNCTIONAL SCHOOL INDIGENOUS PEOPLES EDUCATION (IPED) LEARNING RESOURCE CENTER

Date: JANUARY 7, 2020



Relative to the aim of the Indigenous Peoples Education Program which is to ensure the development and utilization of contextualized lesson plans and learning resources, the Schools Division of Tabuk City is conducting a Search for the Most Sustained and Functional School IPED Learning Resource Center.

The search is open to all elementary and secondary schools in the division. There shall be four categories for both the elementary and secondary schools. Small schools are those with lone teacher up to six (6) teachers. Medium schools are those with seven (7) to twelve (12) teachers. Big schools are those with thirteen (13) to twenty-five (25) teachers and mega schools are those with twenty-six (26) or more teachers.

There shall only be one (1) Most Sustained and Functional IPED learning Resource Center to be declared under each category. All the other participating schools will be finalists. There will be three schedules of monitoring and evaluation of the IPED LR Centers. The first schedule will be on April, 2020. The second round of M & E will be on July, 2020, and the last round will be on October, 2020.

Only the schools with approved project proposals can join the search. All proposals should have been submitted on or before February 14, 2020. The proposal should include the following parts:

I. General Information:

- A. Project Title
- B. Project Cost
- C. Source of Funding
- D. Linkages

II. Objectives

- A. General
- B. Specific

III. Background/ Rationale

(Include how the IPED Learning Center was established)

IV. Project Description

V. Project Implementation Activities and Budgetary Requirements

VI. Project Outputs

VII: Project Lasting Impacts

VIII: Monitoring and Evaluation

The signatories in the proposal are the following:

Prepared by the IPED/ LRMDS Coordinator

Noted by the School Head and PSDS

Division Review and Evaluation Committee

IPED Focal Person

EPS-LRMDS

EPS-AP

Chief Education Supervisor, CID

Recommending Approval by ASDS

Approved by the SDS

The criteria for the search are the following:

1. Development of Contextualized Learning Packages 45%

a. Developed Contextualized Lesson Logs and Learning Resources

(Quality-assured by School QA Team) 10%

b. Developed Contextualized Lesson Log and Learning Resources

(Quality-assured by Division QA Team) 15%

c. Developed Contextualized Lesson Log and Learning Resources

(Quality-assured by Regional QA Team) 20%

2. Structure (Room or any structure in the school which serves as the center), Presence of variety of artifacts/ Indigenous Peoples Material culture properly labeled, and proper arrangement and organization of all materials in the IPED LR Center 25%

3. Functionality of the IPED LR Center/ Utilization of the Contextualized Learning Packages and the displayed artifacts (with evidences of functionality) 30%

a. Log book

b. Borrower's slips

c. Pictorials

d. Advocacy Materials

e. Evidences of consultation with the Elders

Widest dissemination of this memorandum is desired.