



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF TABUK CITY**  
City Hall Compound, Dagupan Centro, Tabuk City, Kalinga



OFFICE MEMORANDUM # 77

To: All Division Personnel

From: IRENE S. ANGWAY, Ph.D., CESO VI  
OIC Schools Division Superintendent

Date: April 22, 2020

Subject: Online Accessibility of DepEd Tabuk City Personnel

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1. Proclamation No. 922 was issued by the President declaring a state of Public Health Emergency throughout the country due to Covid-19.
  2. CSC issued announcement No. 13, s. 2020 mandating government agencies for the adoption of work from home scheme as part of implementation of the strict implementation of the strict home quarantine policy.
  3. Deped Order No. 43, s. 2020 authorizes telecommuting as an alternative work arrangement that allows employees to work from home or other off-site locations; provided that the personnel must be readily accessible during working hours and must be able to respond to directives, request, and queries through agreed modes of communication with their immediate supervisor.
  4. With the above-mentioned issuances, and for open communication and regular coordination relative to the operations of the division office, all division personnel are required to find ways to stay online from 8am to 5pm, Mondays to Fridays and as needed.
  5. In instances where poor or no internet connections are being experienced, employees shall find all available and possible means to stay connected.
  6. Widest dissemination and strict compliance of this memo is desired.