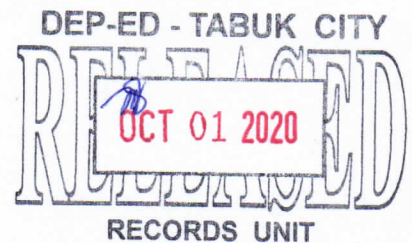




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

Division Memorandum
No. 196, s. 2020

TO: All School Personnel

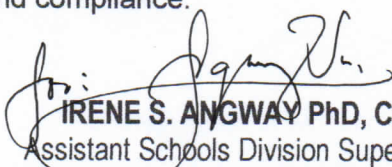


Submission of Approved OPCR/IPC RF SY 2019-2020

1. In preparation for the needed data for PBB 2019, please submit 1 copy of **Approved OPCR/IPC RF SY 2019-2020** together with consolidated Performance Rating of personnel per school using the format below and submit until **October 7, 2020**.

Name of School/ District						
Name	Position as of Dec.31, 2019	Salary Grade as of Dec. 31,2019	Step Increment as of Dec.31,2019	OPCRF/ IPCRF Rating	# of Months in Service April 2019 - March 2020	Remarks (On any kind of Leave, retired, newly hired, Transferred, ALS, Detailed)

2. Include names of personnel who are separated from the service and indicate date of effectivity, those newly hired personnel and their date of appointment and those who are on study leave, or any kind of leave for 3 months and or more.
3. Include also in the consolidation names of Alternative Learning System (ALS) Teachers who are stationed in your schools.
4. Note: Data from SY 2019-2020 (April 2019-March 2020).
5. For immediate dissemination and compliance.


IRENE S. ANGWAY PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge, Office of the Schools Division Superintendent



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