



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

December 4, 2020

Division Memorandum
No. 269, s. 2020

DIVISION SCHOOL-BASED MANAGEMENT CONGRESS 2020

To: ASDS; CID and SGOD Chiefs
Public Schools District Supervisors
All Public Elementary and Secondary School Heads
All SBM Coordinators
All Others Concerned

1. The Schools Division of Tabuk City will conduct a virtual **Division School-Based Management Congress 2020** on December 15, 2020 starting @ 3:00 to 5:00 in the afternoon.
2. The virtual activity aims to provide avenue for sharing of best practices and initiatives in the attainment of SBM Level 2, and award SBM level 2 certificate of Recognition based on Regional Office validation in 2018-2019;
3. Participants to the activity are herein listed:
 - a. OIC SDS-1
 - b. OIC ASDS-1
 - c. Public Schools District Supervisors-10
 - d. School Heads-87
 - e. SBM Coordinators-103
 - f. Information Technology Officer- 1
 - g. SBM Coordinator and SGOD & CID TWG-5
4. The following School Heads are identified to share 5 to 8-minute video presentation of their initiatives in the attainment of their school's SBM Level 2:
 - a. Elementary School - Amado Danao
 - b. Secondary School- Annette Ismael
 - c. Integrated School- Marilyn Pecua




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Email: tabuk.city@deped.gov.ph
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5. Participants should log-in and signify their attendance during the registration period which will be between 3:00-3:29 pm thru the link to be forwarded to the existing district chat groups 2 hours before the start of the activity.
6. All expenses relative to the conduct of the virtual activity including the e-load of participants shall be charged against MOOE (5021408000) subject to usual accounting and auditing rules and regulations.
7. Immediate dissemination of the memorandum is desired for the information and compliance of all concerned.


IRENE S. ANGWAY PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge,
Office of the Schools Division Superintendent



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