



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF TABUK CITY
Purok 2 Bulanao Norte, Tabuk City, Kalinga



DIVISION MEMORANDUM

No. 291 s. 2020

TO : All Public Elementary and Secondary School Heads

FROM : IRENE S. ANGWAY CESO VI
OIC, Schools Division Superintendent

SUBJECT : Fidelity Bond of Accountable Officers (AOs)

Date : December 28, 2020



1. Pursuant to Audit Observation Memorandum No. 2020-002 dated December 17, 2020.
2. Accountable Officers (AOs) with expired fidelity bond to renew immediately.
3. Accountable Officers (AOs) who have no bond to apply before they can perform their functions as School Disbursing Officers (SDOs).
4. Refrain from granting cash advances to all Accountable Officers (AOs) with expired fidelity bond and those who have no bond pursuant to Section 101 of Presidential Decree No. 1445.
5. For information, guidance and strict compliance.