



Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
**Schools Division of Tabuk City**

DEP-ED - TABUK CITY  
**RECEIVED**  
 MAR 04 2021  
 RECORDS UNIT

**Office of the Schools Division Superintendent**

05 March 2021

DIVISION MEMORANDUM  
 No. 2021 - 57

**STATUS OF BIOMETRIC MACHINES AND LOGBOOKS IN SCHOOLS**

To : All Public Elementary and Secondary School Heads  
 All PSDSs  
 All Others Concerned

- In light of the need to know the status/update on the utilization of biometric machines in the schools, all concerned schools are requested to accomplish the monitoring tool template below:

School ID: \_\_\_\_\_ School (Full Name): \_\_\_\_\_

Indicators	Number
Number of Functional Biometric machines	
Number of Non-functional Biometric machines	
Number of plantilla/DepEd-paid personnel registered in the Biometric machines	
Number of plantilla/DepEd-paid personnel NOT registered in the Biometric machines	
Maintenance of logbook Other system, specify _____	___ Yes ___ No
Any issues and concerns that require an action of the Division:	

- To facilitate the submission of the report and to limit movement of people from the field going to the Division Office to submit the report, the link and the QR Code below shall be used for the online submission, which is available until Tuesday, March 09, 2021. The hard copy of the report shall be kept as a school/district file.

<http://bit.ly/BMTRC0321>



- For the information and compliance of all concerned.

*Irene S. Angway*  
**IRENE S. ANGWAY PhD, CESO VI**  
 Schools Division Superintendent

sgod/smme/aka/Monitoring\_Status\_Biometric\_03052021.docx  
 March 05, 2021



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