



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division Office - Tabuk City

DEP-ED - TABUK CITY

RELEASED
MAR 25 2021

RECORDS UNIT

Office of the Schools Division Superintendent

Division Memorandum

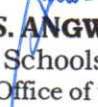
No. 55, s. 2021

TO: **ALL INTERESTED APPLICANTS**

SUBJECT: **SUBMISSION OF APPLICATION FOR ASSISTANT SCHOOL PRINCIPAL II,
TEACHER III AND II (CALACCAD National High School)**

DATE: **March 22, 2021**

1. This is to invite all interested qualified applicants to submit their application documents for **Assistant School Principal II), Teacher III and II (Calaccad NHS) until March 30, 2021.** Note that submission of folders will be at the Division Office for pre-evaluation.
2. As to the arrangement of documents, please follow the following order *(in 4 folders)*.
 - A. **Application Letter**
 - B. **Personal Data Sheet**
 - C. **Performance Rating (SY 2017-2018, SY 2018-2019 and SY 2019-2020)**
 - D. **Appointment/Service Record**
 - E. **Outstanding Accomplishments with MOVs**
 - a. **Award**
 - b. **Innovation**
 - c. **Research and Development Projects**
 - d. **Publication/Authorship**
 - e. **Consultant/Resource Speaker/ Facilitator/ Evaluator/ Writer/ Presenter/ Trainer in Trainings/Seminars/Workshops/Symposia**
 - F. **Education**
 - G. **Training with MOVs**
***E & G must be during the current position.
3. Please refer to **Regional Memorandum No. 178, s. 2020 for the MOVs** to be attached.
4. Submission of application and insertion of documents after the set deadline is not accepted.
5. For information and guidance.


IRENE S. ANGWAY PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge, Office of the Schools Division Superintendent

