



Republic of the Philippines  
Department of Education  
CORDILLERA ADMINISTRATIVE REGION  
Schools Division of Tabuk City



Office of the Schools Division Superintendent

07 June 2021

DIVISION MEMORANDUM

No. 147, s. 2021

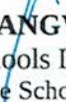
SUBMISSION OF APPLICATION FOR THE ISSUANCE OF SPECIAL ORDER FOR  
GRADUATION OF GRADE 12 STUDENTS

To: All Private Senior High Schools ) Cordillera A+ Computer Technology College  
) Kalinga Colleges of Science and Technology  
) International School of Asia and the Pacific  
) Saint Tonis College, Inc.  
) St. Theresita's School of Tabuk, Inc.  
) St. William's Academy, Bulanao Inc.  
) Tabuk Institute

Concerned Public Schools District Supervisors

All Others Concerned

1. This is to remind all School Heads of Private Senior High Schools to submit as soon as possible to DepEd CAR through this office their applications for the issuance of Special Order for Graduation of their respective Grade 12 students, SY 2020-2021.
2. In accomplishing the documentary requirements, please follow the revised forms/checklist as provided for in Regional Memorandum (DepEd CAR) No. 098, s. 2020, which is available at <https://www.depedcar.ph/regional-memoranda/rm-no-98-s-2019>. In addition, the concerned school applying for Special Order should have pre-evaluated the documents and the subjects taken by the learners using the appropriate checklist. The list of subjects per strand that the learners should have completed are those found in RM No. 159, s. 2019 entitled, "Guidelines on the Implementation of Synchronized Subject Offerings in Senior High Schools in DepEd-CAR", which is available at <https://depedcar.ph/regional-memoranda/rm-no-159-s-2019>. The school-level pre-evaluation is done per strand, duly signed by School Head, and it should be attached appropriately to the folder of a strand.
3. Likewise, please use **brown folder** as it is the color code of Tabuk City Division.
4. Immediate dissemination of this memorandum is desired.

  
**IRENE S. ANGWAY PhD, CESO VI**  
Assistant Schools Division Superintendent  
OIC-Office of the Schools Division Superintendent

sgod/smme/aka/ Submission of Application SO 2020-2021  
June 07, 2021



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