



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**Schools Division of Tabuk City**

Office of the Schools Division Superintendent

June 22, 2021

Division Memorandum  
No. **163**, s. 2021

TO : Assistant Schools Division Superintendent  
Division Heads and Staff Concerned  
Education Program Supervisors  
Public Schools District Supervisors  
All Public Elementary and Secondary School Heads  
All others concerned

**DIVISION MANAGEMENT COMMITTEE MEETING**

1. This is to announce the Division Management Committee Meeting to be conducted through Teleconference on **July 1-2, 2021 at 8:30 a.m.**
2. The agenda will be the following:  
**Day 1 (July 1 @ 8:30 a.m.-5:00 p.m.)**
  - a. Allotment for the new normal- c/o Health & Nutrition section
  - b. Research updates- c/o Planning and Research section
  - c. Updates on Loan Payments(After Moratorium Implementation)-c/o OSDS
  - d. Presentation of the Founding Anniversary Celebration- c/o Admin. Section
  - e. GSIS COVID-19 Compensation/Assistance- c/o Admin. Section
  - f. Budget Utilization Rate(BUR)- c/o Finance Section
  - g. Cudal NHS Presentation of Offline e-Learning Management System- c/o Rhomar Gamboa-Teacher II
  - h. BE-LCOP for SY 2021-2022 and Accomplishment for BE-LCOP for SY 2020-2021 c/o CID
  - i. SBM Findings by Regional Office monitoring team- c/o Doddie Marie Duclan-EPS
  - j. Others
    - New Form 6 Format- c/o OSDS Admin. Section
    - 2022 Election Concerns**Day 2 (July 2 @ 8:30 a.m.-12:00 p.m.)**
  - a. OPCR/IPCRRF Rating- c/o Performance Management Team
  - b. School Year End Concerns and Activities- c/o SGOD
3. Participants to this meeting will be the following:  
OIC-SDS  
OIC-ASDS  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisor  
All Public Schools Elem & Sec. School Heads/ TICs  
All unit heads of OSDS
4. Link will be posted on the Group Chat earlier on the same day.



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Website: <https://www.depedtabukcity.com>




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5. Attendance sheet will be given through a link to be posted in the Google meet chat box.
6. Please be guided accordingly.

  
**IRENE S. ANGWAY, PhD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge, Office of the Schools Division Superintendent



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