



REQUEST FOR QUOTATION

Suppliers Name: _____

DEADLINE OF SUBMISSION:

JUN 14 2021

RFQ No.: 21-087
MOP SVP
Contact No.: 09560767069
Contact Person: Welda Liezl Buslig

Sir/Madam:

Please quote at your government price (including VAT) and state the time and date which you can make delivery _____ . It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated. Your quotations shall be subjected to the General conditions stated below.

1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall indicate all taxes, duties and/or levies payable.
3. Bidders must indicate BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RFQ before issuance of Purchase Order (P.O.).
5. Quotations exceeding the Approved Budget for Contract shall be rejected/disqualified.
6. Erasures/corrections made in the RFQ should be counter signed.
7. Documentary requirements shall be attached upon submission of the quotation. (See attached list of requirements per Mode of Procurement)

FELICIANO L. AGSAOAY JR.
BAC Chairperson

Item No.	Item and Description	Unit	Qty.	Unit Price	Total
1	Podcast dynamic microphone	piece	2		
2	Digital Mixer with USB/BT/Phantom Manual	piece	2		
3	Labalier Condenser Microphone (Set of 4) 20Hz-20kkHz 1180.00H x 4.5mmW x 4.5mmD	piece	1		
4	Laminating Fild A4 Size 125 mic. (100pcs/pack)	piece	10		
5	A4 Laminating Machine	piece	2		
6	All-in-one printer, continuous ink tank system	piece	1		
7	Stereo headset, adjustable headband	piece	3		
8	External Hard Drive, 1 TB	piece	1		
Purpose	Supplies and mterials for TV Broadcasting		ABC: 100,000.00	TOTAL:	

Terms & Conditions:

1. Delivery period within _____ calendar days.
2. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
3. DepEd Tabuk City reserves the right to reject any or all offers as may be advantageous to the Office.
4. The award shall be by (by line item, by total bid price) _____.
5. Others: _____

After having carefully read and accepted your General Conditions, I/We quote you on the Item/s at prices noted above

Business/Company Name: _____
Printed Name & Signature of Dealer/Authorized Rep.: _____
Business address: _____
Contact No.: _____
Email Address: _____