



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

Office of the Schools Division Superintendent

Division Memorandum

No. 185, s. 2021

TO: ALL INTERESTED APPLICANTS


SUBJECT: SUBMISSION OF APPLICATION FOR TEACHER III AND II

DATE: July 12, 2021



1. This is to invite all interested applicants to submit their application documents for **Teacher III and II** position (Vice Dayagon, Mercedes of Balawag ES, STD and Vice Dawaton, Julia of Calaccad ES, STD) until **July 23, 2021**. Note that submission of folders will be at the Division Office for pre-evaluation.
2. As to the arrangement of documents, please follow the following order (*in 3 folders*).
 - A. *Application Letter*
 - B. *Personal Data Sheet*
 - C. *Performance Rating (SY 2017-2018, SY 2018-2019 and SY 2019-2020)*
 - D. *Appointment/Service Record*
 - E. *Outstanding Accomplishments with MOVs*
 - a. *Award*
 - b. *Innovation*
 - c. *Research and Development Projects*
 - d. *Publication/Authorship*
 - e. *Consultant/Resource Speaker/ Facilitator/ Evaluator/ Writer/ Presenter/ Trainer in Trainings/Seminars/Workshops/Symposia*
 - F. *Education*
 - G. *Training with MOVs*

****E & G must be during the latest position.*
3. Please refer to **Regional Memorandum No. 178, s. 2020** for the MOVs to be attached.
4. Submission of application and insertion of documents after the set deadline is not accepted.
5. For information and guidance.


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