



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**Schools Division of Tabuk City**



Office of the Schools Division Superintendent

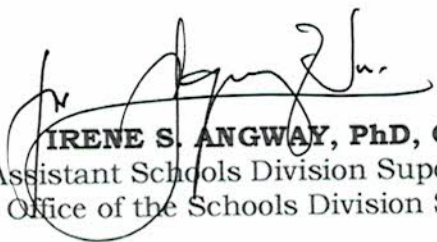
**Division Memorandum**  
No. 213, s. 2021

**TO** : All Public Elementary and Secondary School Heads  
Public Schools District Supervisors  
All others concerned

**DATE** : August 26, 2021

**SUBJECT** : **SUBMISSION OF OFFICE COMMITMENT AND REVIEW FORM (OPCRF)**

1. Pursuant to Division Memo No. 205, s. 2021, the conduct of 2020-2021 Year end Evaluation of School Performance, School Heads successfully presented their 2020-2021 OPCRFs through online platform.
2. School Heads are to submit their OPCRF copy together with summarized ratings of their teachers and one (1) copy of their approved IPCRF on or before August 27, 2021 to their PSDSs. See attached template for IPCRF summary, IPDP- Development Needs, and results of the Electronic Self- Assessment Tool for Teachers (e-SAT).
3. Submitted OPCRFs will be consolidated by the Public Schools District Supervisors for the review of Division Performance Management Team before the approval of the Rater and the Approving Authority.
4. Immediate dissemination and compliance to this memorandum is required.

  
**IRENE S. ANGWAY, PhD, CESO VI**  
Assistant Schools Division Superintendent  
OIC, Office of the Schools Division Superintendent



**Address:** BCS Compound, Purok 2, Bulanao Norte, Tabuk City, Kalinga  
**Email:** tabuk.city@deped.gov.ph  
**Website:** <https://www.depedtabukcity.com>



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- A. IPCRF Ratings (to be submitted to HRM including one(1) copy of approved IPCRF)

Name of Teachers	Position	Final Rating

- B. IPDP SUMMARY- Development Needs (to be submitted to HRD)

1.
2.
3.

- C. e-SAT Result per School (Computer Generated Report to be submitted to HRD)



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