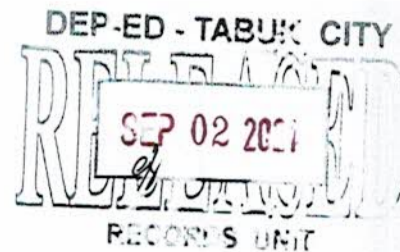




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

Division Memorandum
No. **238**, s. 2021

September 1, 2021

TO : Assistant Schools Division Superintendent
Division Heads and Staff Concerned
Education Program Supervisors
Public Schools District Supervisors
All Public Elementary and Secondary School Heads
All others concerned

DIVISION MANAGEMENT COMMITTEE MEETING

1. This is to announce the Virtual Division Management Committee Meeting to be conducted through Teleconference on **September 6, 2021 at 8:30 a.m.**
2. The agenda will be the following:
 - a. SGOD Concerns:
 - Health Protocols and other monitoring tools for the opening of classes c/o Federico Flores Jr.- SEPS
 - Oplan Brigada Eskwela Tool c/o Kenneth Atiwag- EPS II
 - Brigada Eskwela Contest Guidelines- Frances Gacuya-EPS II
 - LIS c/o Efren Danag- Planning Officer
 - SGOD Accomplishment Report c/o SGOD
 - b. CID Concerns:
 - PARA Teacher Policy Guidelines c/o Emily Langkit-PSDS
 - Readiness of schools for the limited face-to-face c/o Ferdinand Malagyab-PSDS
 - Modality for SY 2021-2022 c/o Henry Alunday-PSDS
 - CID Accomplishment Report c/o Ramonchito Soriano-CID Chief
 - c. School Procurement Process c/o BAC
 - d. Deployment of Administrative Officer II c/o Dorothy Asingal-AO V
 - e. Responsibilities of Administrative Assistant II c/o Sixto Lang-ay Jr.- Accountant
3. Participants to this meeting will be the following:

OIC-SDS
OIC-ASDS
Chief Education Supervisors (SGOD and CID)
Education Program Supervisors
Public Schools District Supervisors
All Public Schools Elem & Sec. School Heads/ TICs
All unit heads of OSDS




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4. Link will be posted on the Group Chat earlier on the same day and attendance sheet will be given through a link to be posted in the Google meet chat box.
5. Please be guided accordingly.


IRENE S. ANGWAY, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge, Office of the Schools Division Superintendent

OSDS/JAM



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