



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Schools Division of Tabuk City

Office of the Schools Division Superintendent

October 25, 2021

Division Memorandum
No. 803, s. 2021

PMIS and AIP FINALIZATION for FY 2022

To: CID
SGOD
OSDS
Public School Teachers Representative (ELEM & SEC)

1. This is to inform all concerned that a meeting will be held for the purpose of crafting the 2022 AIP on October 26-28, 2021 at the conference hall.
2. Participants to said activity are presented below.

OFFICE	NAME	NO.
October 26, 2021		
OSDS	SDS	1
	ASDS	1
	Administrative Officer V-Admin	1
	Accountant III/NEU-Tabuk President	1
	Administrative Officer V-Budget	1
	Attorney III	1
CID	All EPS	11
SGOD	Dentist (1)	1
	Nurse (SHS)	1
	Nurse	4
	SEPS	1
	DRR Focal	1
	Youth Formation Focal	1
	Engineer III	1



Address: KSPED Cmpd, Bulanao Norte, Tabuk City, Kalinga
Email: tabuk.city@deped.gov.ph
Website: <https://www.depedtabukcity.com>



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Technical Working Group	Chairman: Efren Y. Danag Co-chairman: Jessica Polig Member: Jacob Bagtang	1 1 1
October 27, 2021		
OSDS	SDS ASDS Administrative Officer V-Admin Accountant III/NEU-Tabuk President Administrative Officer V-Budget	1 1 1 1 1
SGOD	Chief Education Program Supervisor	1
CID	Chief Education Program Supervisor	1
Technical Working Group	Chairman: Efren Y. Danag Co-chairman: Jessica Polig Member: Jacob Bagtang	1 1 1

3. Activity flow is presented below for the two-day activity.

DATE and TIME	ACTIVITY
October 26, 2021	
8:00-10:30	
Short Preliminaries (8:30-8:45)	Prayer Statement of Purpose Message Roll Call
Activity Proper (8:45-9:15) (9:15-10:30)	-Presentation of Targets 2022 based on DBEDP -Review of BE-LCP Implementation Plan
Break Away Session until 3:00pm	-Preparation of Expenditure Matrix and PPMP
3:01pm	Submission of EM and PPMP
October 27, 2021	
Prioritization and Budget Allocation 8:30-10:30	SDS ASDS Chief Education Supervisor CID Chief Education Supervisor SGOD Budget Officer Administrative Officer V-Admin Division Planning Officer



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	NEU President Teachers Association President (Elem & Sec)
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4. For your information and guidance.

ESTELA LEON-CARIÑO EdD, CESO III
Director IV/Regional Director and
Concurrent OIC
Office of the Schools Division Superintendent



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