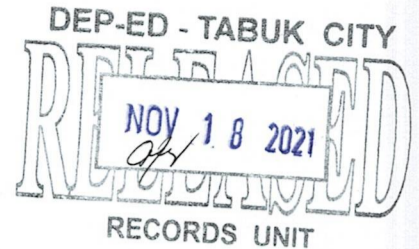




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

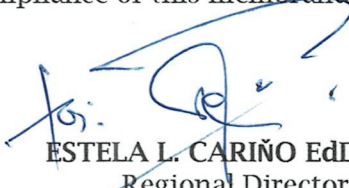
18 November 2021

DIVISION MEMORANDUM
No. 331 s. 2021

TO : All PSDSs
Public School Heads
All Others Concerned

REORGANIZATION OF SCHOOL DRRM TEAM AND SUBMISSION OF SCHOOL DRRM PLAN FOR SCHOOL YEAR 2021-2022

1. Pursuant to DepEd Order #50, s. 2011, the Schools Division Office of Tabuk City through the Disaster Risk Reduction and Management Unit, initiates the reorganization of School DRRM Team and the submission of School DRRM Action Plan for School Year 2021-2022.
2. The activity aims to:
 - institutionalize the culture of safety at all levels
 - ensure continued delivery of quality education services
3. School heads should designate their School DRRM coordinator and Alternate DRRM coordinator who possess the following qualifications:
 - Physically fit
 - Able to undergo trainings for Basic Life Support, First Aid, vulnerability capacity assessment, early warning system and emergency response concept.
 - Willing to render services in times of disaster or calamity
 - Responsible in performing the duties and responsibilities of a DRRM coordinator
 - Preferably a resident of the barangay/sitio where the school is located
 - Willing to serve as School coordinator for atleast 3years.
4. School heads should submit the list of their School DRRM coordinators, alternate coordinators, School DRRM Team and their School DRRM action plan on or before November 25, 2021 using this link: <https://tinyurl.com/TabukSchoolDRRMTeam2021>
5. For any queries, please contact Menchie P. Gamongan, PDO II with CP # 09971069575.
6. Immediate dissemination and compliance of this memorandum is desired.


ESTELA L. CARIÑO EdD, CESO III
Regional Director and
concurrent OIC
Office of the Schools Division Superintendent



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