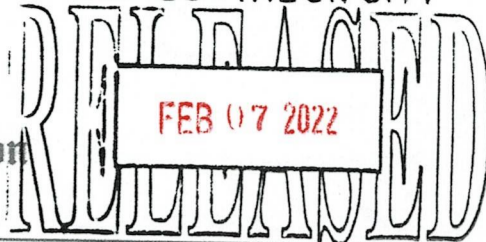




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

DEP-ED - TABUK CITY



Office of the Schools Division Superintendent

RECORDS UNIT

February 4, 2022

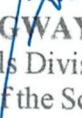
DIVISION MEMORANDUM

NO. 34, s. 2022

TO: All Teaching and Non-Teaching Personnel
All Others Concerned

CALENDAR OF ACTIVITIES FOR CY 2022

1. This office issues the Division Calendar of Activities for CY 2022 to ensure the effective and efficient implementation of programs, projects, and activities.
2. Attached is the 2022 SDO Tabuk City Calendar of Activities for ready reference.
3. For queries please contact Mrs. Dorothy S. Asingal, Admin Officer V through this Email tabukcity.admin@deped.gov.ph.
4. Immediate dissemination of this memorandum is desired.


IRENE S. ANGWAY, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge, Office of the Schools Division Superintendent

ATM/Div.Memo/
2/4/2022



Address: BCS Compound, Bulanao Norte, Tabuk City, Kalinga
Email: tabuk.city@deped.gov.ph
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SDO TABUK CITY CALENDAR OF ACTIVITIES CY 2022

Date	Activities	Participants		No. of Pax	Resources			Unit/Division /Person-in-charge	Source of Fund
		Participants			Physical	Financial			
JANUARY									
10-12	Training Workshop of Language Enhancement and Pedagogy (LEAP)	CLMD, Personnel (All CLMD Personnel) QEALIS Passers-Baguio City-14 Male & 4 Female Atazids, Tabuk City – 2 Male Asatidz		37	1	91,620	RO/CID		
11-13	First Teachers Convocation	NEAPr, CLMD					RO/OSDS		
11-13	First Regional Teachers Convocation	CLMD, NEAPR Chiefs, CLMD EPS (5) Teachers (Online)					RO/OSDS		
12-14	NEAPR-SIRIB Phase 3: Pre-Retirement Orientation and Wellness - Seminar	NEAP Personnel					RO/OSDS		
13	Division Execom Meeting	SDS, ASDS, CES, AO V, Accountant		9	9	2,700	SDS		
14	Workshop-Review Cum Enhancement of the GAWAD DepEd Cordillera Guidelines SDO	PRAISE					RO		
15	Brigada Pagbasa Program	Brigada Pagbasa School Coordinators		81	81	300,000	CID	CLGU	
18-21	Division OPCRF Target Setting	SDS, ASDS, CES, AO V, Accountant		9	9	n/a	OSDS		
20	PSB REVIEW/PAPER ASSESSMENT	HRMPSB Committee		7	7	2,100	Personnel		
21	Participation to the 2021 ASEAN Quiz Bee: Regional Level	CLMD Personnel, PAU					RO		
21	Virtual Meeting and Kamustahan on Learning Resources	OIC CLMD Personnel, SDO Librarians, PDOs					RO		
21	Kickstarting 2022 Cum Review of 2021 Accomplishments and Charting Ways Forward Aligned to SDO OPCRF and Sulong Edukalkalidad	SDS, ASDS, CES, AOs, EPSvr, PSDS, SEPS, EPS		40	40	12,000	SDS		
24	Virtual Kamustahan and meeting of RO and SDO ALS Focal	CLMD Personnel (Alfred, Rosita, Georgina, Cora, Warily) SDO ALS, EPSS, EPSAs		20	1	n/a	RO/CID		

25	Planning Conference in English	ELLN District Coordinators and Teachers	20	20	10,000	CID/M. Bravo	CLGU
26	Status and Implementation review of the PRIME HRM core areas	Core Team Leaders & Members	10	10	3,000	OSDS	
26-28	SPED Monitoring and Evaluation	SPED focal, Div based Psychometrician, CES	3	3	3,150	CID/C. Na-oy	
27	MOVE-CID Workshop	CES/PSDS/EPS	22	1		CID/E. Ubuan	
28	1 st Division Management Committee Meeting	SDS, ASDS, CES, Elem and Sec School heads, PSDS, Accountant,	80	80	24,000	OSDS	
28	DepeD-CAR Limited face to Face and virtual Local Stakeholders Convergence	ESSD, SOCMOB(SDO) PTA, Partners, School Heads	50		70,000	RO/SGOD	
31	CULTURAL/CURRICULUM MAPPING	SDOs, CLMD, NEAP	28	1	16,800	RO/CID-E. Langkit	
31 PM	Virtual Awarding of LR Search	SDS, ASDS, CID, School Head and Teacher Awardees	60			CID/LR	
FEBRUARY							
1	SPED Program Implementation Review	SPED focal, SPED teachers	24	24	8,400	CID/C. Na-oy	
2-4	First Regional Summit on Child Rights in Education cum CapB for learners and Duty Bearers	RO, SDO online pax CPU and CREDS members	80	1		RO/SGOD, Legal Officer	
5-6	Blended Rollout Orientation on the Utilization of Bridging Primer 2 & 3 and ELLN	ELLN District Coordinators and Teachers	32	32	34,000	CID M. Bravo	ELLN RO Downloaded Funds
7-8	Accelerating Research and Development (Meeting)	SEPS, SDRC, Division Research TWG	14	14	21,000	SGOD/Deewai i Bagayao	
9-10	Accelerating Research and Development (Workshop)	Division Research TWG, Researchers	14	14			
7	Monitoring and Evaluation of the Enhanced DepEd Partnership data base System	SDO Partnership Focal, ITO's, External Partnership	27			RO/SGOD	

8-10	Training Workshop on Computer Network and On-premises LMS Server Set-up and Management	Division ITO, ICTU, and CLMD SDO Teacher Developers from Tabuk City and Kalinga	42	1		RO/CID H. Orap, Allan Dumalsin	
8-10	Budget preparation	RD, ARD, SDS, Planning Officers, Engineers, Budget Officers, CAO and SAO of Finance Division				RO/OSDS	
8-10	Budget preparation	SDS, ASDS, and other concerned SDO Personnel				RO	
8-11	Annual Medical Checkup of teaching and non-teaching personnel of SDO Tabuk City	All Personnel	1,497	1,497			
8-11	NEAPR-Leading with IMPACT for School Leaders	School Leaders				RO/SGOD	
14	PSB Review/Paper Assessment	HRMPSB Committee	7	7	2,100		
14-16	Induction Program for School Heads other than Principals	School Heads	50	50	45,000		
15	DepED CAR ICT Team Convergence	All ICT Unit personnel, Division ITOs				RO/Allan Dumalsin	
15-17	NEAPR-HOPE Phase 2 C3 ICT Operations for Finance Operations	School Non-teaching				RO/OSDS	
15-28	Rollout of the Automated Target Setting Method to Aide strategic target of Schools for 2022-2025	SIP Development Secretariat of Schools	103	10	0.00	Planning Office	
17	Coordination Meeting of Public Schools Documents on Regulatory Services	RO/ div FTAT members				RO/SGOD	
17-18	Blended Regional Roll-out Orientation on the Utilization of Bridging Primer for Grades II & III and other various Activities for ELLN - Batch 2	CLMD Personnel, Online - 35 K-3 teachers from SDOs Ifugao, Tabuk City, & MP	34	2		RO/CID M. Bravo	
17-18	Reg'l Values Month Cum: Workshop on Action Research	Selected Researchers	50	50	32,000	CID N. Sumarita	
17-18	Validation of Schools	RVT, RIT, RFTAT				RO/OSDS	
18	2 nd Quarter ALS Kumustahan	ALS Implementers, PSDSS	40	40	14,800.00	CID M. Doorna	

18	Division Execom	SDS, ASDS, CES, AO V, Accountant	9	9	2,700		
18	1st Regional ManCom	RD, ARD, SDSS/CID, Chiefs, SAO, Secretariat				RO/OSDS	
18	Recognition of Most Acquiscent SDO	First Rank				RO/OSDS	
21	SDO Biggest loser first weighing and selection of participants	SDO personnel					
21-24	Pre-Planning on Teacher Induction Program	Program Management Team	28	28	46,000	M. Vallejo	
21-22	Online Orientation on RO on WHEELS via CAR in Action	NEAPR				RO/OSDS	
22-23	Virtual Quarterly Kumustahan of Kindergarten and SPED Focals	CLMD, SDO Kindergarten and SPED Focals				RO/OSDS	
22-24	Virtual Quarterly Kumustahan and Kindergarten and SPED Focals	CLMD, SDO Kindergarten, and SPED Focals				RO/CID C. Na-oy	
22-24	Training Workshop on computer network and mgt.	ICTU and CLMD				RO/OSDS	
23	Workshop on Finalization of Customized Mechanism and Development of Policy/ Standards for Best practices in the provision of TA	RO, DFTAT members				RO/SGOD	
23-24	Conduct PROJECT HONOR on Pre-retirement Orientation Seminar.	SDO-Personnel aged 58 yrs. and above	70	70	50,000		
23-24	Skills Training and Workshop for SHS-TVL Teachers	Senior High TVL Teachers	52	52	51,905	CID J. Balisong	CLGU
23-25	Seminar Workshop on the Development of Standardized Test	Teachers from different learning areas	60	60	66,500	CID E. Ubuan	
23-25	NEAPR-Training of Teachers for DEPED-CAR Learning Community Builders	Teachers				RO/OSDS	
24	Virtual Training on Sports Skills	sports coordinators/ coaches	24	24	35,710	SGOD DM Duclan	
24	ALS Graduation and Completion Rites	ALS Completers, PSDSs	600	600	68,965	CID/M. Dooma	

24	Distribution of learning Gadgets	Selected LMS implementer	21	21	185,000	CID H. Orap	
25	Edukasyon sa Pagpapakatao Program Implementation Review	ESP Coordinators	28	28	10,000	CID N. Sumarita	
28-March 4	NEAPR-LEAP In Educational Management	Supervisors				RO/OSDS	
MARCH							
1	Conduct virtual/or onsite monitoring and Provision of Technical Assistance on the Implementation of Project HYTEQ	CLMD, ICTU, SDO (ASDS, CID Chief, LR EPS, PDo, Focal EPS)				RO/CID CES	
1-4 (Con'tn)	NEAPR-LEAP In Educational Management	Supervisors				RO/OSDS	
2-4	LMS Digitalization Q4	CLMD, SDO (ASDS, CID Chief, LR EPS, PDo, Focal EPS)				RO/OSDS	
3-4	Fire Prevention Month Awareness Program	All Schools	103	103	51,000	SGOD	
4	Brigada Opisina	All SDO Personnel				OSDS	
7	English Proficiency Test Exam date	ROA Committee	10	10	3,000	CID/OSDS	
8	English Proficiency Test Exam date	ROA Committee	10	10	3,000	CID/OSDS	
9-11	Division Mass Training on Content and Pedagogies and Development of Contextualized Learning Resource Materials for Kindergarten	Kindergarten Teachers, selected school heads	124	124	148,800	CID M. Dooma	IPED 2021 PSF
11	PSB Review/Paper Assessment	HRMPSB Committee	7	7	2,100	PSB	
11	Quarterly Virtual or Onsite Kumustahan ALS Implementation	ALS Focal Persons, CLMD				RO/CID M. Dooma	
14-15	Conduct Selection Process of Certified Regional Learning Resources Developers and Evaluators	SDOs (Interested Teachers and School Heads) All CLMD Personnel				RO/CID H. Orap	
16	Kumustahan with information officers	PAU staff, DIO and alternate	20	20	12,000	ORD-PAU/SGOD	ORD-PAU

18	Division Execom Meeting	SDS, ASDS, CES, AO V, Accountant	9	9	2,700	OSDS	
18-31	Online Training and Orientation on Teacher Induction Program	Newly hired teachers	60	60		SGOD	
21 onward	Computer Based – English Proficiency Test	Testing staff	40	40	14,000	CID E. Ubuan	
22	Private Schools Annual Conference	RD, ARD, QAD, SMME, Private Schools Administrators				RO/SGOD	
22-25	Seminar-Workshop on the updating of PSIPOP	End User and approver of PSIPOP				RO/OSDS	
23-24	First Quarter interface with SDO Counterparts and convergence with stakeholders of host SDO	SDO Personnel- Legal Unit, ITO and identified school/SDO personnel by the SDOs				RO/OSDS/SGOD	
24	2 nd Division Management Committee Meeting	All Division Personnel	110	110	33,000	OSDS	
15 DO 25 RO	Conduct the Read to Lead Program Thought Contest on Story Reading (English and Filipino)	CLMD, SDOs EPS in English and Filipino, Selected Gr 5 and 6 Learners				RO/CID M. Bravo	
28	1st Qtr Updating & data Collection of BAR 1 reports to SDOs and Concerned FDs	RO, SGOD				RO/SGOD	
29-31	Conduct workshop on test Construction and validation of Test Questions Across Core Learning Areas	CLMD				RO/OSDS	
30	Workshop on the Finalization of the Regional QA-ME Framework	RO, SDO				RO/SGOD	
APRIL							
1	DepED CAR Foundation Day					RO/OSDS	
4	PRIME HRM Status and Implementation Review	Program Holders and PRAISE Committee	25	25	12,500	OSDS	
5-6	Accelerate Research and Development Workshop	SEPS, SDRC, Division Research TWG, Researchers	28	28	21,000	SGOD	
5-7	Training on Cultural Mapping in 5 Learning Areas (Aral Pan, Science, ESP, MAPEH, Filipino) Grades 7 to 12 BATCH 2	SDOs, CLMD				RO/CID EPS identified	

6-8	Development of lessons for the Radio-Based Instruction	Teacher Writers on RBI	23	23	35,000	CID Filipino focal	
7	1 st Quarter of 2022 OSDS MEA	AO V, AO-IV, Budget Officer, Accountant, ITO, Legal Officer, SDS/ASDS, Secretariat	17	17	5,950	OSDS	
7	1st Quarter CID- Program Implementation Review	CID personnel	22	22	7,502	CID CES	
7	Quarterly SGOD Monitoring, Evaluation and Adjustment (1 st Quarter of 2022)	SGOD Personnel	30	30	7,500	SGOD	
8	PSB Review/Paper Assessment	HRMPSB Committee	7	7	2,100	PSB	
8	Quarterly School MEA	SH, Teachers and Stakeholders			School MOOE	SGOD/CID/OS DS	
11	Quarterly District Monitoring, Evaluation and Adjustment (MEA) for the 1 st Quarter of 2022	SDS, ASDS, Chiefs, EPS, PSDS, SGOD Personnel and School Heads	160	160	40,000	SGOD/CID/OS DS	
8	Induction Program for Principal	School Heads	87	87	50,000	SGOD	
8	ALS 3rd Quarter Kumustahan	PSDSs, ALS Implementers	40	40	14,800	M. Doorna	
12	PMIS Encoding, adjustment and uploading	RD, ARD, Chiefs-in-Charge PMIS, PPRD				RO/OSDS	
12-14	Contextualization and Quality Assurance of LRs Using IGABAY Resource book (Batch 1)	3 Personnel from NEAP; CLMD, SDOs (Selected Teachers from Benguet, and Baguio)				RO/CID	
14-15	Quarterly Division Monitoring, Evaluation and Adjustment (DMEA) for the 1 st Quarter of 2022	SDS, ASDS, Chiefs, EPS, PSDS and Section Heads	41	41	25,420	SGOD	
15	2nd Regional ManCom	RD, ARD, SDSs, ASDSs/CID Chiefs, SAO, Secretariat				RO/OSDS	
	Recognition of most Acquiescent SDO	First Rank				RO/OSDS	
	Financial Assistance to Elementary/Secondary	Identified Schools				RO/OSDS	
15	Review of the Implementation and Status of PRIME-HRM					OSDS	
18	Review of the Implementation of Status of QMS	Identified SDO Personnel	49	49	16,666.6 6	OSDS	

18	Conduct of the 1st Q MEA cum PIR (Pre-planning Meeting) with the SDOs	RO/SDO focal persons					RO	
19	Coordination Meeting of the RFTAT	RO/DFTAT members					RO/SGOD	
19-21	Contextualization and Quality Assurance of LRs Using IGABAY Resource book (Batch 2)	3 Personnel from NEAP; CLMD, SDOs (Selected Teachers from Benguet, and Baguio)					RO/CID	
19-21	NEAPR Monitoring of TIP, SHDP, LAC and LDM						RO/SGOD	
20-22	Conduct of Limited Face to Face Workshop on LMS course package for ISENS and ALIVE Classes	NEAP, CLMD					RO/CID	
21	SDO Biggest loser second weighing of selected participants	SDO personnel					SGOD	
22	Division Execom Meeting	SDS, ASDS, CES, AO V, Accountant	9	9	2,700		OSDS	
25-29	NEAPR-Teaching with IMPACT	Teachers					RO/OSDS	
25	RQA Paper Assessment	Division Selection Committee	25	25	7,500		PSB	
26	RQA Paper Assessment	Division Selection Committee	25	25	7,500		PSB	
27	RQA Paper Assessment	Division Selection Committee	25	25	7,500		PSB	
28	RQA Paper Assessment	Division Selection Committee	25	25	7,500		PSB	
28	Conduct of 1st Q MEA cu PIR (Conference Proper) with the SDOs	RO/SDOs Focal					RO/SGOD	
29	RQA Paper Assessment	Division Selection Committee	20	20	6,000		PSB	
MAY								
5	Workshop on Updating Knowledge Management Information System and Consultation of Policy Guidelines for TA Mechanism	RFTAT, SGOD chief, SDO SMME					RO/SGOD	
5	Analysis of Assessment of MTB	CLMD					RO/OSDS	
5-12	Submission of Articles for the Golden Flame	Div. News and Advocacy Team, SDO and School Personnel					DIO	
6	PSB Review/Paper Assessment	HRMPSB Committee	7	7	2,100		PSB	
6	Health and Wellness (Mental Health Nourishment)	Division Office personnel	125	125	26,000		SGOD	
9	NATIONAL AND LOCAL ELECTIONS							

11	RQA/PSB Meeting	HRMPSB Committee/ RQA Committee	40	40	12,000	PSB	
10	Quarterly Virtual or Onsite Kamustahan for ALS Implementation	SDO ALS Focal Persons, CLMD				RO/CID M. Doorma	
10	Division Festival of Talents					CID	
10-12	Conduct of Workshop on the Development of Courseware	SDOs, RO				RO/OSDS	
11-12	Virtual Quarterly Kamustahan of Kindergarten and SPED Focals	SDO Kindergarten and SPED Focals				RO/CID Doorma & Na-oy	
16	RQA Interview and Demo Teaching	Division Selection Committee	30	30	n/a	PSB/CID RO/OSDS	
16-18	HOPE Class: Training for AOs in the SDOs and Schools	SDO AOs					
17	RQA Interview and Demo Teaching	Division Selection Committee	30	30	n/a	PSB/CID	
18	RQA Interview and Demo Teaching	Division Selection Committee	30	30	n/a	PSB/CID	
18	Orientation on Regulatory Developmental Services to Public Schools	RO, SDOs				RO/SGOD	
18-20	Training on Contextualization of Curriculum Batch 2	SDOs, RO				RO/CID H. Orap	
19	RQA Interview and Demo Teaching	Division Selection Committee	30	30	n/a	PSB/CID	
19	Coordination Meeting of RFTAT	RO, DFTAT focal				RO/SGOD	
20	RQA Interview and Demo Teaching	Division Selection Committee	30	30	n/a	PSB/CID	
20	Division Execom Meeting	SDS, ASDS, CES, AO V, Accountant	9	9	2,700	OSDS	
24	DepED CAR ICT Team convergence	All ICT Unit Personnel, DO ITOs				RO/Allan Dumalsin	
26	a. Solo Singing b. Draw and Tell c. Story Telling d. Poem Recitation e. Dressmaking	CLMD				RO/CID	
25-26	Training for Supervisors on collaborative tools and LMS	ITO, Supervisor's, Secretariat	40	40	30,000	OSDS/ICTU	
27	3 rd Division Management Committee Meeting	All Division Personnel	110	110	33,000	OSDS	

No Specific Dates	Validation of SBM	SBM Core Team/assessment/ Validation Team	JUNE				RO/OSDS
2	ROA Consolidation	Division Selection Committee	5	5	1,500	PSB	
3	Brigada Opisina	All SDO Personnel				OSDS	
3	ROA Consolidation	Division Selection Committee	5	5	1,500	PSB	
3	Conduct Virtual/Onsite Monitoring and Provision of Technical Assistance on the Implementation of Project HYTEQ	CLMD, ICTU, SDO				RO/OSDS	
4	ROA Consolidation	ROA Secretariat	5	5	1,500	PSB	
6	PSB Review/Paper Assessment	HRM/PSB Committee	7	7	2,100	PSB/CID	
7	Orientation Policy guidelines of UMNO-MAIDEN tracking system	RO, SGOD				RO/SGOD	
9-10	Accelerating Research and Development	SEPS, SDRC, Division, Research TWG, ResearcherSS	28	28	21,000	SGOD	
10	Quarterly Virtual or Onsite Kumustahan for ALS Implementation	SDO ALS Focal Persons, CLMD				RO/OSDS	
17	3rd Regular Mancom	RD, ARD, SDSs, ASDSS/CID, Chiefs, SAO, Secretariat				RO/OSDS	
17	Recognition of Most Acquiscent SDO	First rank				RO/OSDS	
	Financial Assistance to Elementary/Secondary	Identified Schools				RO/OSDS	
	Financial Support to Host School of Regional Brigada Eskwela Kick-off					RO/OSDS	
16	Division Execom Meeting	SDS/ASDS/ CES/ AO/ Accntnt	9	9	2,700	OSDS	
17	Regional Office & SDO personnel Weight management project	RO, SGOD				RO/SGOD	
17	Kumustahan with information officers	PAU staff, DIO and alternate	20	20	12,000	ORD-PAU/SGOD	
20	Midyear Accomplishment Evaluation vis-a-vis OPCRF	SDS, ASDS, Unit Heads, CID, EPS				RO/OSDS	

20-22	Action Research Forum & Action Research Exhibit	AP Teachers	60	60	80,000	T. Galicia	
20-30	Performance Review with Coaching and Mentoring of Raters	All Raters	7	7	2,100	All raters	
21	SDO Biggest loser third weighing of participants.	SDO personnel				SGOD	
21-22	Second Quarter Interface with SDO Counterparts and Convergence with Stakeholders of Host SDO	RO and SDO Personnel - Legal Unit Staff, ICTU Staff, CPU Representatives, Schools Personnel to be identified by the SDO				RO/OSDS	
21-23	Workshop on Construction of Assessment for Implementation of MTB-MLE	CLMD				RO/OSDS	
23	DepED Foundation Day					RO/OSDS	
24PM	Coordination Meeting of the regional FTAT	RO, RFTAT				RO/SGOD	
25	Conduct the Read to Lead Program Through Contest on Interpretative Reading	CLMD, SDO EPS in English and Filipino, Selected gr 7-8 Learners				RO/CID M. Bravo	
27	2nd Q updating and data collection of BAR1 reports to SDOs & Concerned FDs	RO, SGOD				RO/SGOD	
28-30	Conduct of learning Sessions on Managing Emotions in the workplace and Capability Building for Non-Teaching Personnel	Selected Non-Teaching	45	45	50,000	OSDS/D. Asingal	
JULY							
4	Focus Group Discussion, Observation and Evaluation (EOSY 2022)	PSDS, EPS and Chief	22	22	35,750	CES	
4-8	Division Anniversary	All Division personnel	110	110	33,000	CID	
	BAGGAK recognition: Innovators, Researchers, LR Developers, Writers, Winning Coaches	BAGGAK Committee				OSDS	

7	2 nd Quarter of 2022 OSDS MEA	AO-V, AO-IV, ITO, Budget Officer, Accountant, Legal Officer, SDS/ASDS, Secretariat	17	17	5,950	OSDS	
7	Quarterly SGOD Monitoring, Evaluation and Adjustment (2 nd Quarter of 2022)	SGOD Personnel	30	30	7,500	SGOD	
7	2 nd Quarter CID- Program Implementation Review	CID personnel	22	22	7,502	CID CES	
8	School MEA	SHs, Teachers, Stakeholders			School MOOE	SGOD	
8	PSB Review/Paper Assessment	HRMPSB Committee	7	7	2,100	PSB	
11	Quarterly District Monitoring, Evaluation and Adjustment for the 2 nd Quarter of 2022	SDS, ASDS, Chiefs, EPS, PSDS, SGOD Personnel and School Heads	160	160	40,000	SGOD	
11-30	Strategic Planning (Data Gathering)	SDS, ASDS, Chiefs, NEU AO, PESPA, NAPSHI, HR, SEPS & Secretariat	20	1	0.00	Planning Office	
12	PMIS Encoding and Uploading	RD, ARD, In-Charge of PMIS, PPRD				RO/OSDS	
12	Oplan Kalusugan sa Deped Kick-Off	All Schools	103	103	Dependent to SARO	SGOD	
12	Kindergarten Program Implementation Review	Kindergarten Coordinators	15	15	7,500.00	CID M. Dooma	
12	SHS Program Implementation Review	School Head of SHS, SHS FP, SDS	15	15	7,500	E. Ubuan	
13-15	Regional Research Conference	RD, ARD, Chiefs Researchers, RPs			250,000	RO/OSDS	
14	4 th Quarter ALS Kumustahan	PSDSs, ALS Implementers	40	40	14,800	CID	
14-15	Quarterly Division Monitoring, Evaluation and Adjustment (DMEA) for the 2 nd Quarter of 2022	SDS, ASDS, Chiefs, EPS, PSDS and Section Heads	41	41	25,420	SGOD	
14-15	Budget call for indicative APP	AO V, AO IV, ITO, Budget Officer, Accountant, Legal Officer, SDS, ASDS, Secretariat	17	17		OSDS	
16-18	Provision of training to TLE Teachers Batch 1	SDOs NEAP			2	RO/CID J. Balisong	

18	Conduct of the 2nd Quarter MEA cum PIR (pre-Planning Meeting) with the SDOs	QAD, MET, SDO Focal Persons	15	1	7500	RO/OSDS	
18-21	Conduct of the National Disability Prevention and Rehabilitation Week	SDO SPED Focal Person with CLMD	20		70,850	RO/CID M. Na-oy	
18-19	Induction Program for School Heads other than Principals for the month of February	School Heads	50	50	45,000	SGOD	
19-22	Advocacy Activities in DRRM and CCAM	ESSD, SGOD, Schools & Partners	5	1	50,000	RO/SGOD	
20	Nutrition Month 2022 Celebration (Program)	RO Personnel, SDOs	127	1	50,000	RO/SGOD	
20	DepED CAR ICT Team Convergence	All ICT Unit personnel, DO ITOs				RO/OSDS	
21	Coordination Meeting of the Regional Field Technical Assistance Team (RFTAT)	RFTAT Members (All Chiefs/ Alternates, ORD Section/ Unit Heads) and DFTAT Members	16	-	6,400	SGOD	
21	Hazard Mapping in Schools and Offices	ESSD, SGOD, IQA, GSU, School DRRM Teams	30	1	23,000	RO/SGOD	
21	4th Division Management Committee Meeting	All division personnel	110	110	33,000	OSDS	
21-23	Provision of training to TLE Teachers Batch 2	TLE Teachers, CLMD, TESDA			2	RO/CID J. Balisong	
22	Finance Performance Indicator Review	Accountant III, 37 Bookkeepers	38	38	5,000	OSDS	
26	Conduct of the 2nd Quarter MEA cum PIR (Conference Proper) with the SDOs	RO FDS, QAD, MET, SDOs	57	1	39,00	RO/QAD	
27-29	Preparation of the 6th year RBEP	RD, ARD, Chiefs, SAO, Ducayso, Tarnate, Ambrona, Madalla, Accocos, Mente, Llanas, Catalan, Jimenez, Gardingan, Albinas, Godoy, Eswat, Flora, Jummar, Georajoy, SDO (SDS, ASDS, Chiefs, DPO, PPRD)	64	1	178, 018.26	RO/PPRD	
28-29	Coordination Meeting with SDO and IU Administrative Officers	AOs				RO/OSDS	

28-29	Division Research Conference	researchers, reactors/speakers, SDRC and TWG members, teaching and non-teaching personnel	140	140	150,000	SGCD	
29	Conduct of Coordination Meeting (FDU)	Finance Personnel and 52 IUs				RO/OSDS	
29	QMS status evaluation (PRIME-HRM)	Program Holders and PRAISE Committee	25	25	12,500	OSDS	
AUGUST							
4-5	Validation of Schools	RVT, RIT, RFTAT				RO/OSDS	
5	Launching on BAGGAK Search for Outstanding School Head, Teachers and Employee, Best Performing Schools	SGOD				PRAISE	
5	PSB Review/Paper Assessment	HRMPSE Committee	7	7	2,100	PSB	
9-11	Project SIRIB Phase 4: Pre-Immersion Orientation and Itinerary	NEAP Personnel, SDO SGOD Chief, HRDD SEPS, ASDS, School Personnel				RO/OSDS	
12	AP Planning & Conference	AP District Coordinators	30	30	10,000	T. Galicia	
19	4 th Regular ManCom	RD, ARD, SDSS, ASDSS/CID, Chiefs, SAO, Secretariat				RO/OSDS	
	Recognition of Most Acquiscent SDO	First rank				RO	
	Financial Assistance to Schools Elementary/Secondary	Identified Schools				RO/OSDS	
21-26	Provision of NC and TM Assessment to TLE	TLE/TVL teachers				RO/CID	
24-25	Virtual Quarterly Kumustahan of Kindergarten and SPED Focals	Rosita, Denia, Warly, SDO Kindergarten and SPED focals	10	2		RO/CLMD M. Doorma & C. Na-oy	
16	Conduct of management review	Selected SDO-Personnel	49	49	16,000	SGCD	
17-18	Accelerating Research and Development Workshop	SEPS, SDRC, Division Research TWG	28	28	21,000	SGCD	
	Cum Research Review for Policy Adoption						
19	Division Execom Meeting	SDS/ASDS/ CES/ AO/ Accntrnt	9	9	2,700	OSDS	

22	Brigada Eskwela Kick-Off and Advocacy	School heads and coordinators	174	174	60,000	SGOD	
22	Coordination Meeting of the Regional Field Technical Assistance Team (RFTAT)	RFTAT Members (All Chiefs/ Alternates, ORD Section/ Unit Heads) and DFTAT Members	16	-	1,600	RO/SGOD	
22	SDO Biggest looser fourth weighing of participants.	SDO personnel				SGOD	
23	Kumustahan with information officers	PAU staff, DIO and alternate	20	20	12,000	PAU-ORD/SGOD	
25	Virtual Awarding of Best Implementer of Project ROSE	CLM personnel				RO/CID/SGOD	
25	Evaluation of PRIME-HRM & QMS Implementation					OSDS	
31	Strategic Planning (Data Processing)	Planning Office	2	1	0.00	Planning Office	
SEPTEMBER							
1-31	Strategic Planning (Data Processing)	Planning Office	2	6	0.00	Planning Office	
2	Brigada Opisina	All SDO Personnel				OSDS	
2	Conduct of Virtual/or Onsite monitoring and provision of technical assistance on the implementation of project HYTEQ	CLMD, ICTU, SDO	8	4		RO/CLMD	
2	PSB Review/Paper Assessment	HRMPSB Committee	7	7	2,100	PSB	
5-30	Teachers' Month Celebration with District Convergence	Teachers	1237	1237	371,100	CID	
9	Quarterly Virtual or Onsite Kumustahan for ALS Implementation	ALS Focal Person, CLMD	10	4		RO/CLMD M. Doorma	
14-15	Strategic Planning (Strategic Direction Setting)	SDS, ASDS, CES, AO-ADMIN, NEU PRESIDENT, NAPSHI, PESPA, TEACHER REPRESENTATIVE-ELEM & SEC, Non-teaching Level 1 Representative, Non-teaching Level 2 Representative, Secretariat	20	1	20000	Planning Office	

16	Strategic Planning (PAPs Development)	Program Holders, Representative from CSOs	20	1	34000	Planning Office	
20-23	Seminar Workshop in the Preparation of Data for 2021 PBB	RD, ARD, CAO, SAC, AOV, AOIV, AOII of the personnel section DO: those who will work on the required PBB reports				RO/OSDS	
20-23	Teacher Induction Program (TIP)	Program Management Team	30	30	46,000	SGOD	
21-22	Preparation of RBEP-Phase 3	RD, ARD, Chiefs, Selected Personnel				RO/OSDS	
21-26	Provision of NC and TM Assessment to TLE	Secretariat, TLE/TVL Teachers	115	1		CLMD J. Balisong	
21	Conduct of Regional Science and Math Fair	RD, ARD, CLMD personnel (Bryan, Aster, Jonalyn) SDO EPS for Science and Math, Selected Learners	91	1	152,000	RO/CLMD E. Ubuan and C. Na-oy	
21-22	Third Quarter Interface with SDO Counterparts and Convergence with Stakeholders of Host SDO	RO and SDO Personnel-Legal Unit staff, CPU representatives, School personnel to be identified by the SDO				RO/OSDS	
23	Division Execom Meeting	SDS/ASDS/ CES/ AO/ Acctnt	9	9	2,700	OSDS	
10 DO 23 RO	Conduct the Read to Lead Program through Essay Writing Contest	CLMD (Patricio, Thelma, Elizabeth) SDO EPS in English and Filipino, Selected SHS Learners	25	1	30,000	RO/CLMD M. Bravo	
26	3 rd Quarter Updating & Data Collection of BAR 1 Reports to SDOs & Concerned FDs	RO FDs and SDOs	24	1	12,000	RO/QAD	
28	Coordination Meeting of the Regional Field Technical Assistance Team (RFTAT)	RFTAT Members (All Chiefs/ Alternates, ORD Section/ Unit Heads) and DFTAT Members	16	-	6,400	RO/SGOD	
28-30	Div. Capability Building for MAPEH Teachers	MAPEH TEACHERS	43	City LGU	40,000	CID	
30	5 th Division Management Committee Meeting	All division personnel	110	110	33,000	OSDS	
OCTOBER							
1-5	Teachers' Month Celebration cum BAGGAC Recognition	Teachers	1237	1237	371,100	CID	
5	Teacher's Day Culmination					RO/CID	

4-5	Accelerating Research and Development Workshop	SEPS, SDRRC, Division Research TWG, Researchers	28	28	21,000	SGOD	
5	Judging of 2022 Gulayan sa Dibisyon Entries (2 nd Phase)	CID, SGOD, OSDS (1) & OSDS (17ccounting)				SGOD/YFCs	
6	3 rd Quarter of 2022 OSDS MEA	AO-V, AO-IV, ITO, Budget Officer, Accountant, Legal Officer, SDS/ASDS, Secretariat	17	17	5,950	OSDS	
6	Quarterly SGOD Monitoring, Evaluation and Adjustment (3 rd Quarter of 2022)	SGOD Personnel	30	30	7,500	SGOD	
6	3 rd Quarter CID- Program Implementation Review	ID personnel	22	22	7,502	CID CES	
7	School MEA	SHs, Teachers, Stakeholders			School MOOE	SGOD/CID	
7	Planning and Conference for TLE/EPP/TVL Teachers	Teachers	25	25	7,500	CID J. Balisong	CLGU
10	SPA & Journalism Planning Conference	SPA & Filipino District Coordinators	25	25	10,000	CID M. Bravo	CLGU
12	5 th Regular ManCom	RD, ARD, SDSS, ASDSS/CID, Chiefs, SAO, Secretariat				RO/OSDS	
	Recognition of Most Acquiscent SDO	First Rank				RO	
	Educators Congress/DepED General Assembly					RO	
	Financial assistance to Schools Elementary/Secondary	Identified Schools				RO/OSDS	
13-14	Quarterly Division Monitoring, Evaluation and Adjustment (DMEA) for the 3 rd Quarter of 2022	SDS, ASDS, Chiefs, EPS, PSDS and Section Heads	41	41	25,420	SGOD	
17	Conduct of the 3 rd Quarter MEA cum PIR (Pre-Planning Meeting) with the SDOs	QAD, MET, SDO Focal Persons	15	1	7,500	RO/SGOD	
18	Government and Community Partnership	PTA, LGU's, Brigada Eskwela and Brigada Pagbasa coordinators	100	100	70,000	SGOD	

18	Coordination Meeting of the Regional Field Technical Assistance Team (RFTAT)	RFTAT Members (All Chiefs/ Alternates, ORD Section/ Unit Heads) and DFTAT Members	16	-	6,400	RO/SGPD	
18-20	Capacity Building for the RO and SDO Personnel on Administrative Disciplinary Procedures	SDS, ASDS, EPS, Org./Asso./Representative				RO/OSDS	
18-20	Conduct of Coordination Meetings (FDU)	SDO Finance Personnel and 52 Ius				RO/Finance	
19-21	Project SIRIB Phase 4: Post Immersion Activity and Evaluation Program	ASDS/SDS, SGOD Chiefs, HRDD, SEPS				RO/SGOD	
21	Division Execom Meeting	SDS/ASDS/ CES/ AO/ Acctntrt	9	9	2,700	OSDS	
21	SDO Biggest loser fifth weighing of participants.	SDO personnel				SGOD	
21	Brigada Eskwela and Pagbasa Search	All Schools	103	103	2,000	CID	
22	Capability Building For AP	AP Teachers	55	55	60,000	CID T. Galicia	
24	Strategic Planning	SDS, ASDS, Chiefs, NEU AO, PESPA, NAPSHI, HR, SEPS & Secretariat	20	20	24,000	OSDS	
26	Local Stakeholders Convergence	Internal and external partners	50	50	75,000	SGOD	
27	Conduct of 3rd Quarter MEA cum PIR (Conference Proper) with SDOs	RO FDS, QAD, MET, SDOs	57	1	39,200	RO/SGOD	
28	PRIME HRM for the 3 rd Quarter of 2022	Program Holders and PRAISE Committee	25	25	12,500	OSDS	
28	OPCRF/IPCRF Review and catch-up plan	CES/EPS/PSDS	22	1	4,500	CID	
NOVEMBER							
4	PSB Review/Paper Assessment	HRMPSB Committee	7	7	2,100	PSB	
4	Pre-Planning for School-based Management Congress	SDO SBM Coordinators				RO/SGOD	
7-11	Multi-Grade Education Seminar	Multi-grade Teachers & School Heads	165	165	100,000	CID C. Peralta	
9-11	Division Capability Building for TLE/TVL Teachers	JHS/SHS Teachers	50	50	60,000	CID J. Ballisong	CLGU

9	Quarterly Virtual or Onsite Kumustahan for ALS Implementers	ALS Focal Persons, CLMD (Alfred, Cora)	10	4		CLMD M. Dooma	
10	Coordination Meeting with Regional Field Technical Assistance Team (RFTAT)	RFTAT Members (All Functional Divisions' Chiefs/OICs, ORD Section/ Unit Heads) and DFTAT Members	16		1,600	RO/SGOD	
10	Reading Month Celebration	English Contestant	20	20	50,000	M. Bravo	CLGU
11	Implementation plan for QMS	Selected SDO-Personnel	49	49	16,000	OSDS	
11	Health and Wellness (Mental Health Nourishment)	Division Office personnel	125	125	60,000	SGOD	
14-18	Conduct of Workshop on the Preparation of BEDs 1 and 3	SDO Finance Personnel and 52 IUs				RO/Finance	
15-16	Virtual Quarterly Kumustahan of Kindergarten and SPED Focals	Rosita, Denia, Warly, SDO Kindergarten and SPED Focals	10	2		RO/CLMD C. Na-oy	
	Recognition of Winners in National and International Competition (related to Education)	Rd, ARD, Chiefs, Awardees, and other concerned personnel)				RO/OSDS	
17	Kumustahan with information officers	PAU staff, DIO and alternate	20	20	12,000	RO/SGOD	
18	Celebrating Gains					RO/OSDS	
14	Division Execom Meeting	SDS/ASDS/ CES/ AO/ Accountant	9	9	2,700	OSDS	
18	MAPEH Kumustahan	MAPEH Coordinators	25	1	7,500	CID	City LGU
21	18-day Campaign to End Violence-Kick of Activity					RO/SGOD	
22	DepED CAR ICT Team Convergence	DO ITOs				RO/OSDS	
22	PRAISE Meeting-Finalization of Results and Declaration of Winners-GAWAD-SDO	PRAISE Committee				RO/PRAISE	
23-25	School-Based Management Congress and Post Planning	SBM Task Force RO, RO Functional Division Chiefs/ OICs, Selected School Heads and Guests	194		233,200	RO/SGOD	
25	Search for Brigada Eskwela Best Implementers, and Brigada Pagbasa	RO Employees, 8 SDOs, Partners	75	1	200,000	RO/SGOD	
25	6 th Division Management Committee Meeting	All Division personnel	110	110	33,000	OSDS	

28	Track and Analyze effectiveness of RSP Processes with HR Core System								RO/OSDS
28-29	Accelerating Research and Development Workshop	SEPS, SDRG, Division Research TWG, Researchers	28	28	21,000				SGOD
DECEMBER									
1-2	SPeD Program Assessment	SPeD focal, SPeD teachers	24	24	16,800				CID C. Na-oy OSDS
1	Brigada Opisina	All SDO Personnel							OSDS
1-2	4th Quarter Interface of RO and SDO Personnel Providing Legal Services	SDO Personnel- Legal Officer, ITO, CPU and CRED Representatives, School Personnel Identified by SDO							RO/OSDS
2	PSB Review/Paper Assessment	HRMPSB Committee	7	7	2,100				OSDS
2	Conduct Virtual or Onsite monitoring and and provision of technical assistance on the implementation of Project HYTEQ	CLMD, ICTU, SDO	8	4					RO/CLMD
3	4 th Quarter 2022 OSDS MEA	AO-V, AO-IV, ITO, Budget Officer, Accountant, Legal Officer, SDS/ASDS, Secretariat	17	17	5,950				OSDS
3	4th Quarter CID- Program Implementation Review	CID personnel	22	22	7,494				CID CES
3	Quarterly SGOD Monitoring, Evaluation and Adjustment (4 th Quarter of 2022)	SGOD Personnel	30	30	7,500				SGOD
5	Overall Recognition of Most Acquiscent Functional Division, Unit/Section Office	All Functional Division Units and Section Offices							RO/OSDS
5	2022 Division SBIM Congress	PSDSs, School Heads, and SBM Coordinators	87	87	Dependent to SARO				SGOD
6	Coordination Meeting of the Regional Field Technical Assistance Team (RFTAT)	RFTAT Members (All Chiefs/ Alternates, ORD Section/ Unit Heads) and DFTAT Members	16	-	6,4000				RO/SGOD
6	Regional Office & SDO Personnel Weight Management Project	RO & SDO	127	1	16,500				RO/SGOD
7-8	Induction Program for Principal	School Heads	87	87	50,000				SGOD

9	Quarterly Virtual or Onsite Kumustahan for ALS Implementation	ALS Focal Persons, CLMD (Alfred, Cora)	10	4		CLMD M. Dooma	
9	Pre-Planning Meeting for the 4th Quarter MEA with SDOs	QAD, MET, SDO Focal Persons	15	1	7,500	RO/QAD	
9	Quarterly Virtual or Onsite Kumustahan for ALS Implementation	ALS Focal Persons, CLMD				RO/OSDS	
12	Culmination of Dibisyon Technolympics	CID, SGOD, OSDS (1) & OSDS				CID-TLE	
9	School MEA	SHs. Teachers, Stakeholders			School MOOE	SGOD	
12	6th Regular ManCom	RD, ARD, SDSs, ASDSs/CID, Chiefs, SAO, Secretariat				RO/OSDS	
	Overall Recognition of Most Acquiscent SDO	All SDOs				RO/OSDS	
	Recognition of Most Acquiscent SDO	First Rank				RO/OSDS	
12	Quarterly District Monitoring, Evaluation and Adjustment for the 4th Quarter of 2022	SDS, ASDS, Chiefs, EPS, PSDS, SGOD Personnel and School Heads	160	160	40,000	SGOD	
12-13	Performance Planning (Both OPCRF and IPCRF)	PMT Members	30	1	18,000	HRDD	
12-16	Education Week Celebration		26	26	7,800	CID	
13	Stakeholders Appreciation	Partners and donors	100	100	50,000	SGOD	
15	Finance Performance Indicator Review	Accountant III, 37 Bookkeepers	38	38	5,000	Sixto Lang-ay Jr.	
15	GAWAD DepEd Cordillera - SDO Awarding Ceremony	Identified Participants				RO/OSDS	
15-16	Quarterly Division Monitoring, Evaluation and Adjustment (DMEA) for the 4th Quarter of 2022	SDS, ASDS, Chiefs, EPS, PSDS and Section Heads	41	41	25,420	SGOD	
16	4th Quarter MEA cum PIR	RO, FDs, QAD, MET, SDOs	57	1	39,200	RO/QAD	
17	Kumustahan with information officers	PAU staff, DIO and alternate	20	20	20,000	RO/ORD-PAU	

15-23	Evaluation of Performance (OPCRF/IPCRF)	All personnel	110	110	33,000	OSDS	
16	Focus Group Discussion, Observation and Evaluation for the month of December (EOSY 2022)	PSDS, EPS and Chief	22	22	35,750	RO/CID	
19	4th Quarter Updating and Data Collection of BAR 1 Reports of SDOs and FDS	RO FDS, SDO	24	1	12,000	RO/SGOD/OS DS	
21	SDO Biggest loser final weighing of participants and awarding of winners.	SDO personnel				SGOD	
21	Division Execom Meeting	SDS/ASDS/ CES/ AO/ Accntnt	9	9	2,700	OSDS	
27-28	OPCR Presentation and Evaluation of SDOs and 2023 Commitments	PMT Members	15	1	18,000	HRDD	
28	PRIME HRM for the 4 th Quarter of 2022	Program Holders and PRAISE Committee	25	25	12,500	OSDS	

Summarized:

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DOROTHY S. ASINGAL
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Approved:

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