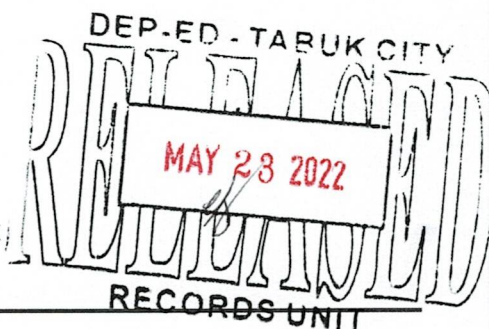




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF TABUK CITY



May 19, 2022

DIVISION MEMORANDUM

No. 164 s. 2022

**SUBMISSION OF APPROVED PROJECT PROPOSALS
AND TERMINAL REPORT DURING THE 2021 BRIGADA ESKWELA**

TO: All Elementary and Secondary School Heads
All School Brigada Eskwela Coordinator
All Others Concerned

1. The Audit Group LGS-E, Team CAR -02 have audited the payroll liquidation for the payment of financial assistance to Brigada Eskwela and a total amount of P624,000.00 was suspended in audit due to non-submission of the following documents:
 - a. Approved Project Proposals from the recipient schools duly approved by the Schools Superintendent and noted by the CLGU official concerned;
 - b. Terminal Report together with pictures of the project/activity undertaken.
2. To justify the propriety of disbursement pursuant to Section 4(6) of Presidential Decree No. 1445, all schools are required to submit said documents on or before May 31, 2022 or during the conduct of the Management Committee Meeting. **Non-submission shall become a disallowance pursuant to Section 82 of PD 1445.**
3. Brigada Eskwela 2022 project proposal amounting to **PhP6, 000.00** shall likewise be submitted on the same day. Attached is a project proposal and terminal report for your ready reference.
4. Immediate dissemination of and strict compliance with this Memorandum is directed.


IRENE S. ANGWAY, PhD., CESO VI
Schools Division Superintendent

Address: BCS Compound, Purok 2, Bulanao Norte, Tabuk City, Kalinga
Contact numbers: 074-624-1619/ 074-624-1620
Email address: tabuk.city@deped.gov.ph
Website: <https://www.depedtabukcity.com>





Republic of the Philippines
Department of Education
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SCHOOLS DIVISION OF TABUK CITY
P2 Bulanao, Tabuk City, Kalinga



I. GENERAL INFORMATION

TITLE: CITY LGU FINANCIAL ASSISTANCE TO DEPED'S BRIGADA ESKWELA 2021 IMPLEMENTATION

TARGET PARTICIPANT: _____

PROPOSED PROJECT COST: P6,000.00

SOURCE OF FUND: Tabuk City LGU Financial Support to DepEd Programs

II. BACKGROUND AND RATIONALE:

III. OBJECTIVES:

General:

Specific:

- a.
- b.

IV. IMPLEMENTATION AND BUDGETARY REQUIREMENTS:

DATE	ACTIVITIES	EXPECTED OUTPUT

UNIT	DESCRIPTION	NO. OF PARTICIPANTS	UNIT COST	TOTAL COST

**NOTICE OF SUSPENSION (NS)**

NS No.: 22-101-002(21)

Date : April 18, 2022

For : **Honorable Darwin C. Estrañero**
City Mayor
City of Tabuk, Kalinga

Attention: **Mary Grace L. Pocais**
City Accountant

We have audited the payroll liquidation for the payment of financial assistance to Brigada Eskwela, covered by the following reference documents and particulars:

Date	JEV no.	Particulars	Amount Paid
06/18/21	101-21-06-571	Cabaritan ES et al	₱ 84,000.00
06/18/21	101-21-06-573	Bado Dangwa ES et al	120,000.00
06/18/21	101-21-06-578	Appas ES et al	108,000.00
06/18/21	101-21-06-576	Bulanao Central School et al	60,000.00
06/18/21	101-21-06-572	Bulo East ES et al	66,000.00
06/18/21	101-21-06-575	Agbannawag ES et al	84,000.00
06/18/21	101-21-06-577	Banneng ES et al	102,000.00
TOTAL			₱ 624,000.00


The total amount of **₱ 624,000.00** was suspended in audit due to non-submission of the following documents to justify the propriety of disbursement pursuant to Section 4(6) of Presidential Decree No. 1445:

1. Approved Project Proposals from the recipient schools duly approved by the Schools Superintendent and noted by the CLGU official concerned.
2. Terminal Report together with pictures of the project/activity undertaken;

The following persons have been determined to be responsible for compliance with the aforementioned requirements:

Name	Position/Designation	Nature of Participation in the Transaction
1. Mary Grace L. Pocais	City Accountant	Certified that supporting documents are complete and proper
2. Irene S. Angway	OIC- Schools Division Superintendent	Responsible for the monitoring and evaluation on the implementation of the project

Please settle the above audit suspension through compliance with the requirements indicated which we will evaluate. Items suspended in audit which are not settled within ninety (90) days from receipt hereof shall become a disallowance pursuant to Section 82 of PD 1445.


CRISMELA L. BADUA
Audit Team Leader



Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF TABUK CITY
City Hall Compound, Dagupan, Tabuk City



TERMINAL REPORT

PART I

Name of Activity: **2021 BRIGADA ESKWELA IMPLEMENTATION**

Venue/Participants: _____

Date: _____

PART II: **Summary of the Project/Activity Undertaken**

(Brief description of the activities undertaken)

Part III: **Pictorials**

Prepared:

School BE Coordinator

Reviewed:

School Head

Noted:

IRENE S. ANGWAY, PhD, CESO VI
Schools Division Superintendent