

Republic of the Philippines  
DepEd Tabuk City Division  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled at DepEd TABUK CITY DIVISION in the CSC Website.



Electronic copy to be submitted to the  
CSC FO must be in MS Excel format

Control No. 16, s.2022

IRENE S. ANGWAY, PH.D., CESO VI  
SDS

Date: May 23, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	MASTER TEACHER II	OSEC-DECSB-MTCHR2-90245-1998	19	49835	BSED or Bachelor's degree plus 18 professional units in Education with appropriate major; and 24 units for a Master's degree in Education or its equivalent	4 hours relevant	1 year as Master Teacher I or 4 years as Teacher III	RA 1080 - Teacher		TCNHS
2	MASTER TEACHER I	ANTICIPATED VACANCY	18	45203	BSED or Bachelor's degree plus 18 professional units in Education with appropriate major; and 18 units for a Master's degree in Education or its equivalent	None required	3 years relevant experience	RA 1080 - Teacher		TCNHS
3	TEACHER III	ANTICIPATED VACANCY	13	29798	BSED or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	2 years relevant	RA 1080 - Teacher		TCNHS
4	TEACHER II	ANTICIPATED VACANCY	12	27608	BSED or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	1 year relevant	RA 1080 - Teacher		TCNHS
5	TEACHER I	ANTICIPATED VACANCY	11	25439	BSED or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080 - Teacher		TCNHS
6	MASTER TEACHER II	OSEC-DECSB-MTCHR2-90261-1998	19	49835	BSED or Bachelor's degree plus 18 professional units in Education with appropriate major; and 24 units for a Master's degree in Education or its equivalent	4 hours relevant	1 year as Master Teacher I or 4 years as Teacher III	RA 1080 - Teacher		KNHS
7	MASTER TEACHER I	ANTICIPATED VACANCY	18	45203	BSED or Bachelor's degree plus 18 professional units in Education with appropriate major; and 18 units for a Master's degree in Education or its equivalent	None required	3 years relevant experience	RA 1080 - Teacher		KNHS
8	TEACHER III	ANTICIPATED VACANCY	13	29798	BSED or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	2 years relevant	RA 1080 - Teacher		KNHS
9	TEACHER II	ANTICIPATED VACANCY	12	27608	BSED or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	1 year relevant	RA 1080 - Teacher		KNHS
10	TEACHER I	ANTICIPATED VACANCY	11	25439	BSED or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080 - Teacher		KNHS

Interested and qualified applicants, including persons with disability (PWD), members of indigenous communities, and those from any sexual orientation and gender identities (SOGI), are highly encouraged to apply. Applicants should signify their interest in writing and attach the following documents:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **for the last 3 rating period**;
3. Photocopy of certificate of eligibility/rating/license;
4. Photocopy of Transcript of Records;
5. Certificates of Trainings/Seminars Attended;
6. Service Records;
7. Other pertinent documents

Submit application letter and documents in four (4) sets at the DepEd Tabuk City Office through the Records Unit on or before June 02, 2022.

Online application shall likewise be accepted on or before the deadline through [tabuk.city@deped.gov.ph](mailto:tabuk.city@deped.gov.ph). Online applicants should bring the original copy of their documents during the interview.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**IRENE S. ANGWAY Phd, CESO VI**  
Schools Division Superintendent  
BCS Compound, Purok 2, Bulanao Norte, Tabuk City  
[tabuk.city@deped.gov.ph](mailto:tabuk.city@deped.gov.ph)

Civil Service Commission-CAR  
Kalinga field Office  
Date of Publication: **23 MAY 2022**

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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Control No. 17, s.2022

IRENE S. ANGWAY, Ph.D., CESO VI

SDS

Date: May 23, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	MASTER TEACHER II	OSEC-DECSB-MTCHR2-90243-1998	19	49835	BSED or Bachelor's degree plus 18 professional units in Education with appropriate major; and 24 units for a Master's degree in Education or its equivalent	4 hours relevant	1 year as Master Teacher I or 4 years as Teacher	RA 1080 - Teacher		TCNHS
2	MASTER TEACHER I	ANTICIPATED VACANCY	18	45203	BSED or Bachelor's degree plus 18 professional units in Education with appropriate major; and 18 units for a Master's degree in Education or its equivalent	None required	3 years relevant experience	RA 1080 - Teacher		TCNHS
3	TEACHER III	ANTICIPATED VACANCY	13	29798	BSED or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	2 years relevant	RA 1080 - Teacher		TCNHS
4	TEACHER II	ANTICIPATED VACANCY	12	27608	BSED or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	1 year relevant	RA 1080 - Teacher		TCNHS
5	TEACHER I	ANTICIPATED VACANCY	11	25439	BSED or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080 - Teacher		TCNHS
6	TEACHER III	OSEC-DECSB-TCH3-90223-2008	13	29798	BEED or Bachelor's degree plus 18 professional units in Education	None Required	2 years relevant	RA 1080 - Teacher		Elem
7	TEACHER II	ANTICIPATED VACANCY	12	27608	BEED or Bachelor's degree plus 18 professional units in Education	None Required	1 year relevant	RA 1080 - Teacher		Elem
8	TEACHER I	ANTICIPATED VACANCY	11	25439	BEED or Bachelor's degree plus 18 professional units in Education	None Required	None Required	RA 1080 - Teacher		Elem

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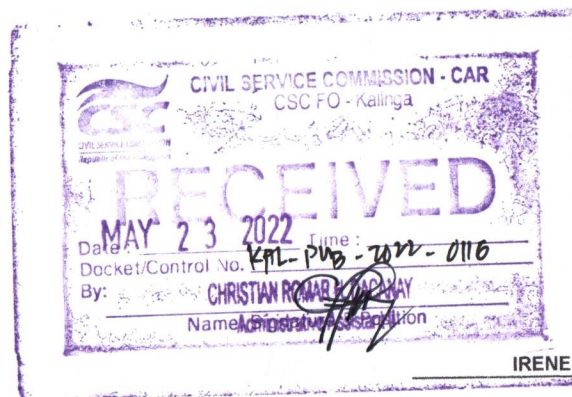
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Control No. 15, s.2022

**IRENE S. ANGWAY, Ph.D., CESO VI**  
SDS  
Date: **May 23, 2022**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Administrative Officer II	OSEC-DECSB-ADOF2-90011-2016	11	25439	Bachelor's Degree	None required	None required	CS Professional or Second Level Eligibility	SHS
2	Administrative Officer I	OSEC-DECSB-ADOF1-90016-2004	10	22190	Bachelor's Degree	None required	None required	CS Professional or Second Level Eligibility	KNHS
3	GUIDANCE COUNSELOR I	OSEC-DECSB-GUIDC1-90199-2008	11	25439	Bachelor's degree in Psychology/Behavioral Science or relevant degree in education, including or supplemented by 9 units in Guidance and Counselling	None required	None required	RA1080 Career Service(Professional)Appropriate Eligibility for Second Level Position	KNHS
4	TEACHER III	OSEC-DECSB-TCH3-90355-2017	13	29798	BEED or Bachelor's degree plus 18 professional units in Education	None Required	2 years relevant	RA 1080 - Teacher	Elem
5	TEACHER II	ANTICIPATED VACANCY	12	27608	BEED or Bachelor's degree plus 18 professional units in Education	None Required	1 year relevant	RA 1080 - Teacher	Elem
6	TEACHER I	ANTICIPATED VACANCY	11	25439	BEED or Bachelor's degree plus 18 professional units in Education	None Required	None Required	RA 1080 - Teacher	Elem
7	TEACHER III	OSEC-DECSB-TCH3-90091-2009	13	29798	BEED or Bachelor's degree plus 18 professional units in Education	None Required	2 years relevant	RA 1080 - Teacher	Elem
8	TEACHER II	ANTICIPATED VACANCY	12	27608	BEED or Bachelor's degree plus 18 professional units in Education	None Required	1 year relevant	RA 1080 - Teacher	Elem
9	TEACHER I	ANTICIPATED VACANCY	11	25439	BEED or Bachelor's degree plus 18 professional units in Education	None Required	None Required	RA 1080 - Teacher	Elem

Interested and qualified applicants, including persons with disability (PWD), members of indigenous communities, and those from any sexual orientation and gender identities (SOGI), are highly encouraged to apply. Applicants should signify their interest in writing and attach the following documents:

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Schools Division Superintendent  
BCS Compound, Purok 2, Bulanao Norte, Tabuk City  
[tabuk.city@deped.gov.ph](mailto:tabuk.city@deped.gov.ph)

Civil Service Commission-CAR  
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Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**Schools Division of Tabuk City**

DEP-ED - TABUK CITY

MAY 23 2022

RECORDS UNIT

Office of the Schools Division Superintendent

Division Memorandum

No. 163, s. 2022

TO: **ALL INTERESTED APPLICANTS**

SUBJECT: **SUBMISSION OF APPLICATION FOR MASTER TEACHER II AND IT'S ANTICIPATED VACANCIES, TEACHER III AND ITS'S ANTICIPATED VACANCIES, GUIDANCE COUNSELOR I, ADMINISTRATIVE OFFICER II AND ADMINISTRATIVE OFFICER I**

DATE: **May 23, 2022**

1. This is to invite all interested **qualified applicants** to submit their application documents for the following vacant positions:

Vacant Positions	Place of Submission
Master Teacher II (vice Ortiguero, J.) and it's anticipated vacancies	TCNHS
Master Teacher II (vice Odan, S.) and it's anticipated vacancies	TCNHS
Master Teacher II (vice Agluba, B.) and it's anticipated vacancies	KNHS
Teacher III (vice Gamongan, L.) and it's anticipated vacancies	Tangbay ES
Teacher III (vice Liw-agan, V.) and it's anticipated vacancies	San Juan ES
Teacher III (vice Cabanes, R.) and it's anticipated vacancies	Burayukan ES
Guidance Counselor I	KNHS
Administrative Officer II (vice Badong, C.)	DO
Administrative Officer I (vice Garvida, E.)	KNHS

Submission of application is on or before **June 2, 2022**.

2. All qualified applicants are welcome to apply regardless of gender, civil status, religion, regional background, and restrictions in ability unless otherwise required.

3. The minimum Qualification Standard are as follows:

Position	Education	Training	Experience	Eligibility
Master Teacher II	BSED or Bachelor's degree plus 18 professional units in Education with	4 hours of relevant training	1 year as Master Teacher I or	RA 1080



Address: BCS Compound, Purok 2, Bulanao Norte, Tabuk City, Kalinga

Contact numbers: 074-624-1619/ 074-624-1620

Email address: [tabuk.city@deped.gov.ph](mailto:tabuk.city@deped.gov.ph)

Website: <https://www.depedtabukcity.com>



Republic of the Philippines  
**Department of Education**

Cordillera Administrative Region  
**Schools Division of Tabuk City**

**Office of the Schools Division Superintendent**

Teacher III	appropriate major; and 24 units for a Master's degree in Education or it's equivalent	None Required	4 years as a Teacher	RA 1080
Guidance Counselor I	BSED or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	2 years relevant	RA 1080 Career Service (Professional) Appropriate Eligibility for Second Level Position
Administrative Officer II	Bachelor's degree in Psychology/Behavioral Science or relevant degree in education, including or supplemented by 9 units in Guidance and Counselling	None Required	None Required	CS Professional or Second Level Eligibility
Administrative Officer I	Bachelor's degree	None Required	None Required	CS Professional or Second Level Eligibility

4. As to the arrangement of documents, please follow the following order (*in 4 folders*).
- A. **Application Letter**
  - B. **Personal Data Sheet with Work Experience Sheet**
  - C. **Performance Rating (3 rating period)**
  - D. **Appointment/Service Record**
  - E. **Outstanding Accomplishments with MOVs**
    - a. **Award**
    - b. **Innovation**
    - c. **Research and Development Projects**
    - d. **Publication/Authorship**
    - e. **Consultant/Resource Speaker/ Facilitator/ Evaluator/ Writer/ Presenter/ Trainer in Trainings/Seminars/Workshops/Symposia**



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**Department of Education**  
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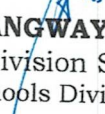
**Office of the Schools Division Superintendent**

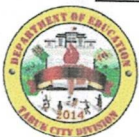
*F. Education*

*G. Training with MOVs*

*\*\*\*E & G must be during the latest position.*

5. Please refer to **Regional Memorandum No. 178, s. 2020** for the MOVs to be attached.
6. An **Omnibus Sworn Statement** (Annex A) Checklist of Requirements shall be attached to the application stating that all documents submitted, and these documents are originally produced as an output of the performance of one's position description forms.
7. Submission of application and insertion of documents after the set deadline is not accepted.
8. For information and guidance.

  
**IRENE S. ANGWAY PhD, CESO VI**  
Schools Division Superintendent  
Office of the Schools Division Superintendent



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