



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
Schools Division of Tabuk City

DEP-ED - TABUK CITY
RECORDED
 JUL 28 2022
RECORDS UNIT

Office of the Schools Division Superintendent
Division Memorandum
 No. 234, s. 2022

TO: ALL INTERESTED APPLICANTS

SUBJECT: REOPENING OF SUBMISSION OF APPLICATION FOR TEACHER III AND IT'S ANTICIPATED VACANCIES (BURAYUKAN ES and SAN JUAN ES)

DATE: July 28, 2022

1. This is to invite all interested **qualified applicants** to submit their application documents for the following vacant positions:

Vacant Positions	Place of Submission
Teacher III (vice Liw-agan, V.) and it's anticipated vacancies	San Juan ES
Teacher III (vice Cabanes, R.) and it's anticipated vacancies	Burayukan ES

Submission of application is on or before **August 5, 2022**.

2. All interested and qualified applicants, including persons with disability (PWD), members of indigenous communities, and those from any sexual orientation and gender identities (SOGI), are highly encouraged to apply.

3. The minimum Qualification Standard are as follows:

Position	Education	Training	Experience	Eligibility
Teacher III	BEED or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	2 years relevant	RA 1080 (LET)



Address: BCS Compound, Purok 2, Bulanao Norte, Tabuk City, Kalinga
 Contact numbers: 074-624-1619/ 074-624-1620
 Email address: tabuk.city@deped.gov.ph
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4. As to the arrangement of documents, please follow the following order (*in 4 folders*).
 - A. **Application Letter**
 - B. **Personal Data Sheet with Work Experience Sheet**
 - C. **Performance Rating (3 rating period)**
 - D. **Appointment/Service Record**
 - E. **Outstanding Accomplishments with MOVs**
 - a. **Award**
 - b. **Innovation**
 - c. **Research and Development Projects**
 - d. **Publication/Authorship**
 - e. **Consultant/Resource Speaker/ Facilitator/ Evaluator/ Writer/ Presenter/ Trainer in Trainings/Seminars/Workshops/Symposia**
 - F. **Education**
 - G. **Training with MOVs**
***E & G must be during the latest position.
5. Please refer to **Regional Memorandum No. 178, s. 2020** for the MOVs to be attached.
6. An **Omnibus Sworn Statement** (Annex A) Checklist of Requirements shall be attached to the application stating that all documents submitted, and these documents are originally produced as an output of the performance of one's position description forms.
7. Submission of application and insertion of documents after the set deadline is not accepted.
8. For information and guidance.


IRENE S. ANGWAY PhD, CESO VI
Schools Division Superintendent



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