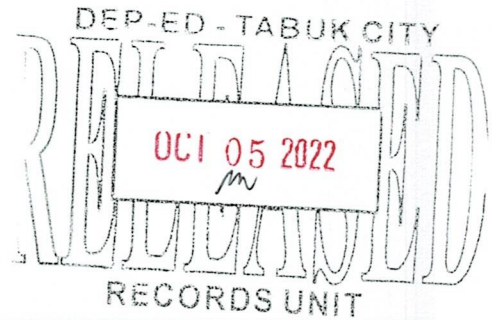




Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
**Schools Division of Tabuk City**



**Office of the Schools Division Superintendent**

03 October 2022

**DIVISION MEMORANDUM**

No. 310, s.2022

**CONDUCT OF THE THIRD QUARTER DIVISION MONITORING, EVALUATION,  
AND ADJUSTMENT CONFERENCE**

To: OSDS, CID, AND SGOD  
All Public and Private Elementary and Secondary School Heads  
All Others Concerned

1. Please be informed that based on the Division Calendar of Activities the 3rd Quarter Monitoring, Evaluation, and Adjustment Conference is scheduled on the following dates:
  - School MEA – October 7, 2022
  - District MEA – October 10, 2022
  - Division MEA – October 13 and 14, 2022
2. The venue for the Division MEA will be announced later while for the District MEA it will be at the discretion of concerned PSDSs but preferably in any school within the district.
3. It is understood that the School MEA should be conducted earlier than the scheduled District MEA. The schools are reminded of the need for them to contextualize their tools taking into consideration their implementation of Program, Projects, and Activities (PPAs) based on their respective SIPs/AIPs and School Learning Continuity/Recovery Plans.
4. The PSDSs and their team members shall be responsible for the reports of their respective District MEAs to be submitted to SGOD at least 3 days before the Division MEA.
5. Enclosure 1 and Enclosure 2 are respectively the participants and templates to be used for this MEA activity: Template A for Schools and Template B for Division Office's Functional Divisions.
6. For the information and compliance of all concerned.

  
**IRENE S. ANGWAY PhD, CESO VI**  
Schools Division Superintendent

sgod/smme/aka/2Q2022-DMEA.docx  
October 03, 2022



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Enclosure 1 – Participants for the 3<sup>rd</sup> Quarter MEA Conference

**a. Division MEA**

<b>Participants</b>	<b>Number</b>
Schools Division Superintendent	1
Assistant Schools Division Superintendent	1
Curriculum Implementation Division	22
School Governance Operations Division	11
Office of the Schools Division Superintendent	9
Secretariat	1
Nurse	1
<b>Total</b>	<b>46</b>

**b. District MEA**

<b>Participants</b>	<b>Number</b>
Schools Division Superintendent	1
Assistant Schools Division Superintendent	1
Chiefs (SGOD and CID)	2
Public School Heads	103
Private School Heads	15
Public Schools District Supervisor	10
Education Program Supervisors	10
SGOD	10
<b>Total</b>	<b>152</b>

**c. Nurse In-charge of health protocols in District MEA**

District	Nurse	Number
STD 1	Jocelyn L. Lomeng	<b>1</b>
STD 2	Esmeralda B. Depagon	<b>1</b>
STD 3	Janice Mangaoang	<b>1</b>
NTD 1	Russle Ngao-i	<b>1</b>
NTD 2	Claire Rose Damian	<b>1</b>
ETD 1	Gigi Banawag	<b>1</b>
ETD 2	Shirley Sarmiento	<b>1</b>
ETD 3	Raquel Fafag	<b>1</b>
WTD 1	Shirley P. Labawig	<b>1</b>
WTD 2	Malee Kaye Albert	<b>1</b>
<b>Total</b>		<b>10</b>