



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

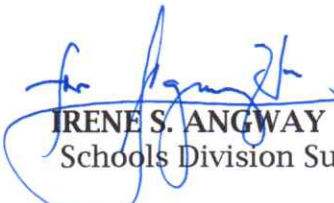
28 November 2022

DIVISION MEMORANDUM
No. 375 s. 2022

CONTINGENCY PLANNING WRITESHOP

TO : All PSDSs
Public School Heads
All Others Concerned

1. One of the requirements for the implementation of the expanded phase of the face-to-face classes is the formulation of Contingency Plan for COVID-19 resurgence. Relative hereto, a Contingency Planning Writeshop will be conducted on December 6-8, 2022 at Kingsquare Davidson Hotel, Bulanao, Tabuk City, Kalinga.
2. The activity aims to provide avenue of learning and discussion for the participants to come up with a Comprehensive Contingency Plan for COVID-19.
3. The ten (10) districts shall send 3 participants only, preferably school head who are required to bring laptop, data on enrollment, data on school personnel, inventory of buildings and inventory of resources (list of external partners, list of DRRM equipment/PPEs in the school and list of learning resources/LMs).
4. Meals and snacks shall be charged against local funds subject to usual accounting and auditing rules and regulations.
5. Immediate dissemination and compliance of this memorandum is desired.


IRENE S. ANGWAY PhD, CESO VI
Schools Division Superintendent

