



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**Schools Division of Tabuk City**



**Office of the Schools Division Superintendent**

**Division Memorandum**

No. 382, s. 2022

**December 01, 2022**

**TO: HRMPSB Committee  
All Applicants  
All Others Concerned**

**CORRIGENDUM TO DM NO. 377, s. 2022 ENTITLED SUBMISSION OF APPLICATION FOR MASTER TEACHER II AND ITS ANTICIPATED VACANCIES AND DM NO. 379, s. 2022 ENTITLED SUBMISSION OF APPLICATION FOR MASTER TEACHER I AND ITS ANTICIPATED VACANCIES (2 VACANCIES)**

1. In reference to Division Memorandum No. 377, s. 2022 dated November 25, 2022, on Submission of Application For Master Teacher II and its Anticipated Vacancies and DM No. 379, s. 2022 dated November 28, 2022 on the Submission of Application for Master Teacher I and its Anticipated Vacancies (2 Vacancies), be advised that the provisions on the No. 4, letter E of the said memoranda will be changed to:

*E. Credit Points for Leadership, Potential and Accomplishments*

- a) *Introduced any of the following which has been adopted or used by the school or district:*
  - a.1. *Curriculum or Instructional Materials.*
  - a.2. *Effective Teaching Techniques or Strategies.*
  - a.3. *Simplification of work as in reporting system, record keeping, etc., or procedures that resulted in cost reduction.*
  - a.4. *A worthwhile income generating project (IGP) for pupils given recognition by higher officials in the division.*
- b) *Served as a subject coordinator or grade chairman for at least one year; or as adviser of school publication or any special school organization like dramatic club. Glee club, science club, etc. and discharged such assignments satisfactorily for at least two years provided such assignments or services are in addition to, and not considered part of the regular teaching load.*
- c) *Served as chairman of a special committee such as curriculum study committee; committee to prepare instructional materials; committee to prepare school program and discharged the work efficiently.*



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- d) *Initiated or headed an educational research activity duly approved by educational authorities, either for improvement of instruction, for community development, or teacher welfare.*
  - e) *Coordinator of community project or activity or of another agency or coordinator of a rural service improvement activity in a community such as feeding, nutrition, agro-industrial fairs, etc., for at least two years.*
  - f) *Organized/managed an in-service activity or other similar activities at least on the school level.*
  - g) *Credited with meritorious achievements*
  - h) *Authorship*
2. All other provisions in the previously issued memoranda are still enforced and in effect.
3. For information and compliance.

  
**IRENE S. ANGWAY PhD, CESO VI**  
Schools Division Superintendent



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