



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
**Schools Division of Tabuk City**



Office of the Schools Division Superintendent

05 December 2022

**DIVISION MEMORANDUM**

No. 311, s.2022

**Conduct of Fourth Quarter Division Monitoring, Evaluation, and Adjustment Conference**

To: OSDS, CID, AND SGOD  
All Public and Private Elementary and Secondary School Heads  
All Others Concerned

1. Please be informed that based on the Division Calendar of Activities the 4th Quarter Monitoring, Evaluation, and Adjustment Conference is scheduled on the following dates: School MEA – *December 9, 2022*; District MEA – *December 12, 2022*; and Division MEA – *December 15-16, 2022*.
2. The venue for the Division MEA will be announced later while for the District MEA it will be at the discretion of concerned PSDSs preferably in any school within the district.
3. This MEA covers the fourth quarter implementation of PPAs based on *DAIP-WFP-PMIS and Adjustment Plans* of the functional divisions; and the implementation of PPAs (October to December) based on *SIPs/AIPs, SLRCPs, and Adjustment/Catchup/Re-entry Plans* of the schools.
4. The PSDSs and their team members shall be responsible for the reports of their respective District MEAs, a copy of the report is to be submitted to SGOD earlier before the Division MEA.
5. Enclosure 1 and Enclosure 2 respectively are the list of participants and templates to be used for this MEA activity: Template A for Schools and Template B for Operating Divisions of the Division Office.
6. Moreover, the *CID is requested to make a two-minute video presentation* focusing on Learning Recovery and Continuity accomplishments for this year.
7. For the information and compliance of all concerned.

  
**IRENE S. ANGWAY PhD, CESO VI**  
Schools Division Superintendent 

sgod/smme/aka/4Q2022-DMEA.docx  
December 05, 2022



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Enclosure 1 – Participants for the 3<sup>rd</sup> Quarter MEA Conference

**a. Division MEA**

Participants	Number
Schools Division Superintendent	1
Assistant Schools Division Superintendent	1
Curriculum Implementation Division	22
School Governance Operations Division	11
Office of the Schools Division Superintendent	9
Secretariat	1
Nurse	1
<b>Total</b>	<b>46</b>

**b. District MEA**

Participants	Number
Schools Division Superintendent	1
Assistant Schools Division Superintendent	1
Chiefs (SGOD and CID)	2
Public School Heads	103
Private School Heads	15
Public Schools District Supervisor	10
Education Program Supervisors	10
SGOD	10
<b>Total</b>	<b>152</b>

**c. Nurse In-charge of health protocols in District MEA**

District	Nurse	Number
STD 1	Jocelyn L. Lomeng	1
STD 2	Esmeralda B. Depagon	1
STD 3	Janice Mangaoang	1
NTD 1	Russle Ngao-i	1
NTD 2	Claire Rose Damian	1
ETD 1	Gigi Banawag	1
ETD 2	Shirley Sarmiento	1
ETD 3	Raquel Fafag	1
WTD 1	Shirley P. Labawig	1
WTD 2	Malee Kaye Albert	1
	<b>Total</b>	<b>10</b>
	<b>Total District Participants</b>	<b>162</b>



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