



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

December 12, 2022

DIVISION MEMORANDUM
 NO. 397, s. 2022

TO: All SDO Personnel Concerned

**CONDUCT OF PUBLIC SERVICE ETHICS AND ACCOUNTABILITY OF
 NON-TEACHING PERSONNEL**

1. The Schools division of Tabuk City through the Administrative section will conduct a public service ethics and accountability of non-teaching support staff on December 15, 16 and 22, 2022, at the SDO Conference Hall, Bulanao Norte, Tabuk City.
2. The training workshop aims to:
 - to enable participants to deepen their understanding on the moral and ethical percept of "Public Service as a Public Trust".
3. The following are the agenda:
 - a. Accountability as a government employee.
 - b. To understand the 8 Norms of Conduct of Public Officials and Employees which were
 - a) Commitment to public interest, b) Professionalism, c) Justness and sincerity, d) Public Neutrality, e) Responsiveness to the public, f) Nationalism and patriotism, g) Commitment to democracy and h) Simple living.
 - c. Characteristics of a good public servant
 - d. The culture of graft and corruption
 - e. Basic Customer Service for Public Officials
 - f. Guidelines, Forms, Signatories of SALN
4. Participants of the seminar are the following:

December 15-16, 2022	
Dorothy S. Asingal, AO V	Artici Ronquillo, AO II
Catherine M. Badong, AO IV	Roselma Gas-ib, AO II
Welda Liezl P. Buslig, AO IV	Valerie Ann B. Andrada, AO II
Virginia Baliling, AO IV	Ramil M. Tugas, AO II
James Ceasar A. Dayao, AO IV	Marvin Padilla, AO II
Allan Dumalsin, ITO	Olivia Alngag, AO II
Atty. Ringngo Sumedca, Atty. III	Oliver Gas-ib, AO II
Sixto Lang-ay, Acct. III	Caroline Dugyawe, AO II
Nilda T. Mendoza, AO V	Joan Banggawan, AO II
Lovelyn L. Mukay, AO II	Julie Ann M. Lingbawan, ADAS III
Rhovelyn Pittong, AO II	Lenie Lugao, ADAS III
Helen Palattao, AO II	Joey Dela Cruz. ADAS III





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Jessica Polig, ADAS II	Karen Velasco, ADAS III
Rubelyn Baston, ADAS III	Rachelle Canao, ADAS III
Jinky Agpawan, ADAS III	Femmalyn Mejia, ADAS III
Delilah Lozano, ADAS III	Maureen Martinez, ADAS II
Gilbert Dela Cruz, ADAS III	Eva Joy Dayao, ADA VI
Lesli Guiya-an, ADAS III	April Malaggan, ADA VI
Ruby Jane Wayaway, ADAS III	Mavreen Tayab
Marjuline Lawagan, ADA VI	Timothy Gallamaso, ADAS I
Micah Benito, ADA VI	Norwin Bulosan, ADA VI
Vincent Martinez, ADAS II	Jona Christine Lang-ay,
Janice Madio, ADAS II	Lynette May S. Lawagan, ADA VI
December 22, 2022	
25 New AO II's	

5. For queries please contact Mrs. Dorothy S. Asingal, Administrative Officer V through this Email tabukcity.admin@deped.gov.ph.

6. Immediate dissemination of this memorandum is desired.


IRENE S. ANGWAY PhD, CESO VI
Schools Division Superintendent

Admin/ATM/Div.Memo/



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