



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

14 December, 2022

Division Memorandum

No. 399 s. 2022

Addendum to Division Memorandum no. 394, s. 2022 on the Participants to the National Refresher Course for DepEd Coaches on the Return of Sports

To:

CID and SGOD Chiefs
Public Schools District Supervisors
Public School Heads
All Others Concerned

1. Relative to the Division Memorandum no. 394, s. 2022 on the Participants to the National Refresher Course for DepEd Coaches on the Return of Sports, and Regional Memorandum No. 591, s. 2022 and PPS 2022-001 titled Conduct of the National Refresher Course for DepEd Coaches on the Return to Sports (Batches 1 and 2) additional identified participants are enjoined to attend the Batch 1 for Luzon Cluster scheduled from December 18 to 22, 2022 at Baguio Teachers' Camp, Baguio City as follows:

Event	Participant	Event	Participant
Swimming	Vicky Lingbawan	Taekwondo	Raponcela Patal
Athletics	Sylvia Golinggoy	Archery	Corisis Morgia
Badminton	Marilyn Sangdaan		

2. Participants to the training shall be entitled to vacation service credit or COC as applicable pursuant to DepEd Order No. 53, s. 2003 and DO 30, S. 2016 – Policies and Guidelines on Overtime Services and Payment in The Department of Education and CSC & DBM Joint Circular No. 2 s. 2004. on Non-monetary Remuneration for Overtime Services Rendered.

3. Travel expenses of participants shall be charged against MOOE/Local funds, subject to usual accounting and auditing rules and regulations.

4. The immediate dissemination of this memorandum is required.


IRENE S. ANGWAY PhD, CESO VI
Schools Division Superintendent