



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
Schools Division of Tabuk City



December 7, 2022

DIVISION MEMORANDUM
 No. 392, s. 2022

TO: Assistant Schools Division Superintendent
 Division Section and Unit Heads
 Education Program Supervisors
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads/ TICs
 All others concerned

JOINT DIVISION EXECOM & DIVISION MANCOM

1. This is to announce the Virtual Joint Division Executive Committee Meeting and Division Management Committee Meeting to be conducted through Teleconference on **December 20, 2022 at 8:00a.m.**
2. Agenda for the meeting are as follows:

Salary Tax & Real Property Tax	c/o BIR
Request for the Participation of Learners and Teachers in Extra-Curricular Activities (OASGFO No. 2022-058) & Promotion of Professionalism in the Implementation and Delivery of Basic Education Programs and Services (DO 49,s.2022)	c/o Sally P. Feken-CES
Budget Utilization Report	c/o Nilda T. Mendoza- Budget Officer
Reading Program Best Practices	c/o Maribel Bravo-EPS
Research Agenda	c/o Deewaii Bagayao-SEPS
Palaro 2023	c/o Doddie Marie L. Duclan-EPS
Statement of Assets, Liabilities and Net Worth (SALN)	c/o Dorothy S. Asingal-AO V
New Merit Selection Plan	c/o Feliciano L. Agsaoay Jr.-ASDS
ASDS Hour	
SDS Hour	
Other concerns	

3. Participants to this meeting will be the following:

SDS
 OIC-ASDS
 Chief Education Supervisors (SGOD and CID)
 Education Program Supervisors
 Public Schools District Supervisors
 All Public Schools Elem & Sec. School Heads/ TICs




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All Division Section and Unit Heads
Secretariat

4. Link will be posted on the Group Chat earlier on the same day and attendance sheet will be given through a link to be posted in the Google meet chat box.
5. Please be guided accordingly.


IRENE S. ANGWAY PhD, CESO VI
Schools Division Superintendent



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