

Republic of the Philippines

Department of Education

Cordillera Administrative Region

Schools Division of Tabuk City

RECORDSUNIT

DEP-ED - TABUK CITY

Office of the Schools Division Superintendent

03 January 2023

OFFICE MEMORANDUM

No. <u>03</u>, s.2023

To: All District Monitoring Teams

) PSDS

) EPS-In-Charge

) SGOD-In-Charge

) ASASs-In-Charge

All Others Concerned

Field Monitoring on the Resumption of Classes After Christmas Break

- 1. All Division Monitoring Teams are enjoined to monitor on 04 January 2023 the resumption of classes in their respective district of assignments.
- 2. The general objective of this field monitoring activity is to actively engage the schools school heads, teachers, and other school personnel on the first day of classes after a long academic break. Specifically, this activity aims to:
 - a. ensure the readiness of all school personnel during the resumption of classes,
 - b. provide schools with essential health supplies, and
 - c. to provide technical assistance as deemed appropriate.
- 3. The tool to be used for the monitoring is attached as enclosure 1. All district teams are expected to prepare their respective consolidated monitoring reports to be reported as may be scheduled later.
- 4. Reasonable expenses incurred during the monitoring can be reimbursed subject to the usual accounting rules and regulations.
- 5. For the information and compliance of all concerned.

IRENE S. ANGWAY PhD, CESO VI

Schools Division Superintendent

sgod/smme/aka/Office Memo Class Resumption Jan 2023.docx January 03, 2023



Address: Bulanao Central School Compd., Purok 2, Bulanao Norte, Tabuk City, Kalinga

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CORDILLERA ADMINISTRATIVE REGION
Schools Division of Tabuk City

FIELD MONITORING ON THE RESUMPTION OF CLASSES

Name of School:	Distr		Date of	Date of Monitoring:		
Name of School Head:	Contact Number:					
School Personnel		Total	l Absent			
Number of Teachers:						
Number of Teaching-related & Non-Teaching Personnel						
Reasons for the absence:						
				Conducted By		
2022 BAR 1 Survey- Attendance to L&D			DO	Dist	Schl	
Number of Teachers who have NOT attended a training/seminar conducted by the Division Of Number of Teaching-related/Non-teaching p NOT attended at least one (1) training/seminar Division Office	ffice ersonn	el who have				
Status of Submission of SIP Final SIP: Date Submitted: Draft SIP: Date Submitted: Not submitted any:			Remo	Remarks:		
Reasons for non-submission: E - Evident; NE - Not Evident						
	E	NE	Ren	narks		
Presence of functional Biometric Machine						
Presence of Personnel Logbook						
Presence of Visitor's Logbook						
Complete and Updated Transparency Board						
Surroundings are clean						
Instructional Rooms are clean & organized						
General Observations on Health Protocols/I	issues (Observed:		_		
sgod/smme/aka/Monitorong Tool Classes Resumption Jan 4, 2023.docx January 03, 2023						



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